

PEASE DEVELOPMENT AUTHORITY
Thursday, September 15, 2016

PUBLIC AGENDA

Time: 8:00 a.m.

Place: 55 International Drive, Pease International Tradeport
Portsmouth, New Hampshire

AGENDA

- I. Call to Order
- II. Acceptance of Meeting Minutes: August 18, 2016*
- III. Public Comment
- IV. Old Business
- V. Golf Committee Report* (Bohenko)
 - A. Approvals
 1. AboutGolf Simulator License* (Allard)
- VI. Finance Committee Report* (Allard)
 - A. Financial Reports
 1. Operating Result for One Month Period Ending July 31, 2016*
 2. Nine Month Cash Flow Projections to May 31, 2017*
 - B. Approvals
 1. Provident Bank – Line of Credit Extension* (Bohenko)
- VII. Leases
 - A. Reports
 1. Kanerd Development LLC – 166 Corporate Drive*
 - B. Approvals
 1. Tower Hill Development LLC* - 185 International Dr. Expansion* (Lamson)
- VIII. Executive Director's Reports/Approvals
 - A. Reports
 1. Write off Accounts Receivable*
 2. Golf Course Operations
 3. Airport Operations
 - a) PSM
 - b) Skyhaven Airport
 - c) Noise Line Report*
 - B. Approvals
 1. Farley White Pease LLC – 100 Arboretum Dr. Storage Shed* (Loughlin)

- C. Ratification and Approval
 - 1. Document Signatures* (Preston)
 - a) Kanerd Development, LLC – Lease Amendment No. 2
 - b) Kanerd Development, LLC – Notice of Consent
 - c) Danielle’s Dash – Right of Entry

IX. Division of Ports and Harbors

- A. Reports
 - 1. Port Advisory Council
- B. Approvals
 - 1. Pda 600 – Various – Final Adoption* (Torr)
 - 2. Dept. of Homeland Security - Grant Acceptance* (Loughlin)

X. New Business

XI. Upcoming Meetings

Port Committee	October 6, 2016
Audit Committee	October 17, 2016
Board of Directors	October 20, 2016

All Meetings begin at 8 a.m. unless otherwise posted.

XII. Directors’ Comments

XIII. Non-Public Session* (Bohenko)

XIV. Vote of Confidentiality* (Allard)

XV. Adjournment

XVI. Press Questions

- * Related Materials Attached
- ** Related Materials Previously Sent
- *** Related Materials will be provided under separate cover
- + Materials to be distributed at Board Meeting
- ☐ Confidential Materials

**PEASE DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING
MINUTES**

Thursday, August 18, 2016

Presiding: George M. Bald, Chairman
Present: Robert A. Allard, Treasurer; John P. Bohenko; Margaret F. Lamson; and Franklin G. Torr
Absent: Peter J. Loughlin, Vice Chairman; and Robert F. Preston;
Attending: David R. Mullen, PDA Executive Director; Lynn Marie Hinchee, PDA Deputy Director/General Counsel; PDA staff members; members of the public;

I. Call to Order

Chairman Bald called the meeting to order at 8:11 a.m. in the Board conference room at 55 International Drive, Pease International Tradeport, Portsmouth, New Hampshire.

II. Acceptance of Meeting Minutes: June 16, 2016

Director Allard moved and Director Lamson seconded that **The Pease Development Authority Board of Directors hereby accept the Minutes of the June 16, 2016 Board meeting.** Discussion: None. Disposition: Resolved by unanimous vote for; motion carried.

III. Public Comment

There were no comments from the public.

IV. Old Business

No old business was brought to the Board.

V. Finance

A. Financial Reports

**1. Operating Results for the 12 Month Period Ending June 30, 2016
(Preliminary)**

Irv Canner, PDA Director of Finance, gave a preliminary report on the status of the PDA FY 2016 finances for the twelve month period ending June 30, 2016. The PDA external audit will be conducted starting September 6th. PDA will seek approval from the Finance Committee in September to renegotiate its revolving line of credit with Provident Bank. Mr. Canner reviewed: operating revenues, which are on budget; and fuel sales underruns which were offset by fee revenues. Operating expenses are currently slightly under budget. Staffing has increased to 144 employees including seasonal employees and 59 fully benefitted employees. Payroll costs are on budget while fringe benefits show a current underrun of approximately 7%. Labor hours reached 165,000 hours for the year. Overtime hours were reduced by approximately 1,700 hours from the same period last year. Mr. Canner reviewed utility costs and electricity consumption. Variances in the net operating income included repayment of the Provident Bank revolving line of credit and construction projects at PDA facilities.

A review of the business units shows that enplanements at the Portsmouth International Airport at Pease (PSM) have reached approximately 42,000 as of July 31st. Fuel sales have increased at Skyhaven Airport (DAW). Since inception, PDA has incurred an overall net operating loss of \$737,000 and has funded approximately \$1.5 million for DAW including capital expenditures and debt repayment to the State of New Hampshire. Golf Course operating revenues are approximately 18% ahead of the same

period last year including increased member fees and increased revenues from Grill 28. The Division of Ports and Harbors ("DPH) unrestricted funds were affected by variances in fuels sales and continues to carry a positive operation income. The previously sequestered Revolving Loan Funds were released due to the increase in loan activity. The fund currently has a 93% utilization rate of its capital and there are no delinquent loans.

2. Nine Month Cash Flow Projections to April 30, 2017

Mr. Canner reviewed PDA cash flow projections for the nine month period ending April 30, 2017. Cash balances are expected to reach \$5 million dollars by April 30, 2017. With the exception of the loan to the City of Portsmouth, there are currently no outstanding debts. Capital expenditures for grant funded projects include the DAW runway and non-grant funded projects include the PSM Terminal roof. Use of the revolving line of credit will be affected by the timing of grant fund payments. Mr. Canner reviewed the variances that may affect the DPH unrestricted funds, including settlement of workers compensation claims and repayment to the State of the Piscataqua River turning basin loan. Mr. Canner reviewed the anticipated Revolving Loan Funds activities. Director Allard and Chairman Bald commended Mr. Canner for his work regarding PDA finances.

VI. Leases

A. Reports

In accordance with the "Delegation to Executive Director: Consent, Approval of Sub-sublease Agreements", Mr. Mullen reported on the following subleases:

1. Pioneer New Hampshire, LLC

Pioneer New Hampshire, LLC entered into a sublease with Hybrid Fitness, LLC for 5,000 square feet at 114 Corporate Drive for a base term of 5 years with one 5 year option. Director Lamson approved the sublease.

2. Two International Group, LLC

Two International Group, LLC entered into a sublease with Atlas Commodities, LLC for 1,878 square feet at 2 International Drive for a base term of 5 years. Director Lamson approved the sublease.

3. One New Hampshire Avenue LLC

One New Hampshire Avenue LLC entered into a sublease with Two International Construction, Co., LLC for 1,716 square feet at 1 New Hampshire Avenue for a base term of five years. Director Lamson approved the sublease.

4. Galileo RMF, LLC

Galileo RMF, LLC entered into a sublease with Port City Air, Inc. for 6,740 square feet at 139 Flightline Road for a base term of six years with one 4 year option. Director Lamson approved the sublease.

B. Approvals

1. Kanerd Development, LLC

Director Allard moved and Director Torr seconded that **The Pease Development Authority Board of Directors approves of and authorizes the Executive Director to enter into Lease Amendment No. 2 with Kanerd Development, LLC for the premises located at 166 Corporate Drive on substantially similar terms and conditions attached hereto and incorporated herein by reference.** Discussion: None. Disposition: Resolved by unanimous vote; motion carried.

2. Spyglass Development LLC

Director Bohenko moved and Director Lamson seconded that **The Pease Development Authority Board of Directors hereby approves of and authorizes the Executive Director to complete negotiations and to enter into a revised Lease with Spyglass Development, LLC ("Spyglass") for the premises located at 30 New Hampshire Avenue; all in accordance with the memorandum from David R. Mullen, Executive Director, dated August 15, 2016 and attached hereto.** Discussion: Chairman Bald informed the Board that the attorney for Spyglass Development, LLC submitted a letter to the Board regarding the lease proposal and that negotiations are ongoing. Disposition: Resolved by unanimous vote; motion carried.

3. 119 International Drive, LLC

Director Torr moved and Director Allard seconded that **The Pease Development Authority Board of Directors hereby authorizes the Executive Director to complete negotiations and to execute a Lease Amendment with 119 International Drive LLC on substantially the terms and conditions set forth in his memorandum dated August 12, 2016 and attached hereto; provided, however, that the concept plan, including a site plan and elevation rendering must be brought to the Board for its approval prior to the beginning of construction.** Discussion: None. Disposition: Resolved by unanimous vote; motion carried.

VII. Signs

A. Reports

1. NextLevelNow, Inc.

In accordance with the "Delegation to Building Inspector: Consent and Approval of Minor Revisions to Existing Signs", Mr. Mullen reported that PDA approved of the modification to signs located at 16 Pease Boulevard to change the name from the previous tenant to the new tenant, NextLevelNow, Inc. Chairman Bald approved the sign modifications.

B. Approvals

1. 73 Corporate Drive at Pease, LLC

Director Lamson moved and Director Torr seconded that **The Pease Development Authority Board of Directors hereby approves of the proposed sign for 73 Corporate Drive at Pease LLC at 73 Corporate Drive; all in accordance with the memorandum of Maria J. Stowell, P.E., Manager – Engineering attached hereto.** Discussion: Director Lamson thanked Ms. Stowell for her explanation

regarding the visibility and location of the sign on the building. Disposition: Resolved by unanimous vote; motion carried.

VIII. Contracts/Agreements

A. Reports

In accordance with Article 3.9.1.1 of the PDA Bylaws, Mr. Mullen reported that PDA entered into the following contracts:

1. Dell Marketing LP – Computers

PDA contracted with Dell Marketing LP, a state approved vendor, for the purchase of five desktop computers to replace worn out computers at various PDA locations. The expenditure of \$5,047.70 was approved by Vice-Chairman Loughlin.

2. Messer Truck Equipment – Dump Body

PDA contracted with Messer Truck Equipment for the purchase of an 11.5 Galion dump body to be used by PDA Maintenance. The expenditure of \$5,989.00 was approved by Vice-Chairman Loughlin.

3. Portsmouth Quality Flooring – 16 Pease Blvd.

PDA contracted with Portsmouth Quality Flooring Corporation for the purchase and installation of carpeting in the offices at 16 Pease Boulevard. The expenditure of \$2,636.00 was approved by Vice-Chairman Loughlin.

4. Hoyle Tanner & Associates – Obstruction Removal Project

PDA contracted with Hoyle Tanner & Associates for additional work related to the Obstruction Removal Permitting and Design project. The expenditure of \$2,980.00 was approved by the Executive Committee. Discussion: In response to Director Lamson, Ms. Stowell explained that additional costs were incurred to study the historical value of the Pickering property before any tree cutting was undertaken and to monitor the area for long eared bats, an endangered species.

5. Ransom Consulting, Inc. – Frank Jones Well

PDA contracted with Ransom Consulting, Inc. to conduct exploration of the Frank Jones Well to determine the condition of the wells. The expenditure of \$9,800.00 was approved by Director Allard. Discussion: In response to Director Allard, Mr. Mullen reported that there are several wells established by the Frank Jones Brewery. The well located near the 3rd hole on the Golf Course may be an alternative source of water for the Golf Course. The Historic District Commission would like the wells brought back on line, but the wells need to be examined before a determination of viability can be made. Director Bohenko noted that the City of Portsmouth has status in the review process. Ms. Stowell reviewed the permitting process. Regarding the Haven Well, Director Bohenko reported that the City is working with the Air Force to have a filtration system installed to allow the well to be brought back on line. Ms. Stowell reported that the Restoration Advisory Board and the Air Force toured the various sites on the Tradeport including wells. The Frank Jones well will be tested for PFCs before any water is used. Ms. Stowell reported that staff reviewed the City's plans of the Frank Jones wells from the 1800s she explained how the wells operated in the 1800s.

B. Approvals

1. AboutGolf – Simulator Upgrade

Director Bohenko moved and Director Lamson seconded that **The Pease Development Authority Board of Directors hereby authorizes the Executive Director to enter into a contract with AboutGolf of Maumee, OH, to upgrade the simulator room hitting stations and flooring at the Golf Course Clubhouse, in an amount not to exceed \$13,371.20; all in accordance with the memorandum from Scott DeVito, PGA General Manager, dated August 3, 2016 attached hereto.**

In accordance with the provisions of RSA 12-G:8 VIII, the Board justifies the waiver of the RFP requirement based on the following reasons:

- 1. At the time of purchase of the original simulator system, AboutGolf was the sole source provider in the region;**
- 2. AboutGolf has a specialized knowledge of the simulator systems. If the project was awarded to another contractor, AboutGolf would still need to design the flooring plan and recalibrate the simulators to the new hitting locations to ensure that the simulator technology operates properly; and**
- 3. AboutGolf can do the work in the most cost effective and timely manner.**

Note: This motion requires 5 affirmative votes. Discussion: Lynn Hinchee, PDA Deputy Director/General Counsel, reported that PDA had received an inquiry from the City Tax Assessor's office regarding the Clubhouse golf simulator operations. Attorney Hinchee confirmed that the simulators are owned and operated by the Pease Development Authority. **Disposition:** Resolved by unanimous vote; motion carried.

IX. Executive Director's Reports/Approvals

A. Reports

1. Golf Course Operations

Scott DeVito, PGA General Manager, reported on the activities at the Pease Golf Course. Staff is working on aerifying the greens. Approximately 54,000 – 55,000 rounds of golf are expected to be played in 2016. Tournament play is ongoing with tournaments scheduled in to October. Chairman Bald complimented Mr. DeVito and the Golf Course staff for their work and how well the Golf Course is being run. Mr. DeVito thanked his staff for their efforts.

2. Airport Operations

Andrew Pomeroy, Airport Operations Supervisor, reported on aviation activities.

a) PSM

Enplanements reached 42,000 including troop flights and commercial flights as of July 31st and are expected to reach 65,000 by December 31, 2016. Allegiant Air is currently on its annual hiatus. Terminal roof renovations are underway and renovation of Terminal bathrooms will begin in September. Continental Paving will re-groove 7,500 feet of runway beginning on August 29, 2016. The runway will be closed overnight during the re-grooving work. **Discussion:** Director Lamson asked about Simple Charter on-line charter operations and its connection to Seacoast Helicopters as reported in the

“Portsmouth Herald.” Mr. Mullen informed the Board that he will speak with Seacoast Helicopters and report to the Board.

b) Skyhaven Airport

The runway rehabilitation project is near completion and punch list items are being worked on including brush clearing. PDA is working with the City of Rochester to ensure that there is minimal impact to the wetlands during clearing operations. Work on the taxilane and drainage areas around the hangars will begin once grant funding is secured. Discussion: Director Allard inquired if the demolished hangar at DAW would be rebuilt. Mr. Pomeroy reported that the site is currently being used for tiedowns with power outlets and a wash rack, but the site is available for future development. There are currently 60 aircraft based at DAW and at least 40 more aircraft could be stored.

(1) SAAC Annual Report

Chairman Bald reported that the Skyhaven Airport Advisory Council annual report was included in the Board package. SAAC Chairman Bruckner was in attendance to answer any questions. Chairman Bald thanked SAAC for its efforts regarding Skyhaven Airport.

c) Noise Line Report

(1) June, 2016

Mr. Pomeroy reported that 37 inquiries were made to the Noise Line in June. Ten inquiries were related to helicopter activities and 27 inquiries were related to fixed-wing military aircraft activities.

(2) July, 2016

Mr. Pomeroy reported that 57 inquiries were made to the Noise Line in July. Forty-one inquiries were related to helicopter activities and 16 inquiries were related to fixed-wing military and non-military aircraft activities.

Chairman Bald announced that Bill Hopper, Airport Manager, would be leaving the PDA and that the Board meeting was his last meeting. Chairman Bald thanked Mr. Hopper for his longevity and dedication to PDA. He noted that Mr. Hopper has a great deal of pride for the PDA and was deeply appreciative of Mr. Hopper’s effort. Chairman Bald wished Mr. Hopper great success in the future. Director Lamson thanked Mr. Hopper for his excellent work and patience with the Airport Committee and the neighboring communities.

B. Approvals

1. Bills for Legal Services

Director Allard moved and Director Torr seconded that **The Pease Development Authority Board of Directors authorizes the Executive Director to expend funds in the total amount of \$7,117.00 for legal services rendered to the Pease Development Authority by:**

1. Kutak Rock LLP		
Through April 30, 2016	\$ 225.00	
Through June 30, 2016	<u>1,440.00</u>	
		\$1,665.00*
2. Sheehan Phinney Bass + Green		

Through May 31, 2016	\$4,292.00	
Through June 30, 2016	<u>1,160.00</u>	
		<u>\$5,452.00</u>
	Total	<u>\$7,117.00</u>

***Note:** The City of Portsmouth will pay the remaining balances. Discussion: None. Disposition: Resolved by unanimous vote; motion carried.

X. Division of Ports and Harbors

A. Reports

1. Piscataqua Maritime Commission – Waiver of Wharfage/Dockage

In accordance with the “Delegation to Executive Director: Consent and Approval for the Waiver of Wharfage, Dockage and Related Fees for Qualified Non-profit Organizations Using Facilities of Division of Ports and Harbors” Geno Marconi, Division Director, reported that the Piscataqua Maritime Commission requested that wharfage and dockage fees be waived during the visit and touring by the public of the historical sailing vessel, the Oliver Hazard Perry. Director Loughlin approved the waiver. The ship was berthed at the Portsmouth Fish Pier from August 10 – 15, 2016 and was open for tours. Approximately 7,400 people visited the ship.

Mr. Marconi updated the Board on the status on the Sarah Long bridge replacement project and reviewed the ongoing operations including pouring of concrete and work on the bridge towers.

B. Approvals

1. Pda 300/Various – Final Adoption

Director Lamson moved and Director Allard seconded that **In accordance with the provisions of RSA 12-G:42, X, and as approved by the Joint Legislative Committee on Administrative Rules on July 21, 2016, the Pease Development Authority Board of Directors hereby adopts the amendments to “Pda 300 Port Captains, Pilots and Pilotage” as attached hereto effective August 19, 2016; and authorizes the Division Director to take any necessary or recommended action in accordance with RSA 541-A, in furtherance of this matter. Discussion: None. Disposition: Resolved by unanimous vote; motion carried.**

2. Pda 500/Various – Final Adoption

Director Allard moved and Director Lamson seconded that **In accordance with the provisions of RSA 12-G:42, X, and as approved by the Joint Legislative Committee on Administrative Rules on July 21, 2016, the Pease Development Authority Board of Directors hereby adopts the amendments to “Pda 500 Moorings and Anchorage” as attached hereto effective August 19, 2016; and authorizes the Division Director to take any necessary or recommended action in accordance with RSA 541-A, in furtherance of this matter. Discussion: None. Disposition: Resolved by unanimous vote; motion carried.**

3. Pda 600/Various – Conditional Approval

Director Torr moved and Director Allard seconded that **The PDA Board of Directors hereby amends Pda 600 State-Owned Commercial Piers and Associated Facilities, as conditionally**

approved by the Joint Legislative Committee on July 21, 2016 and adopts the Conditional Approval - Annotated Text 08-18-16 (attached hereto);

Further, the PDA Board of Directors hereby authorizes the Division Director to take any necessary or recommended action in accordance with RSA 541-A, in furtherance of this matter. Discussion: None. Disposition: Resolved by unanimous vote; motion carried.

4. XI Northeast Fishery Sector, Inc. – ROE Extension

Director Bohenko moved and Director Torr seconded that The Pease Development Authority Board of Directors hereby authorizes the Executive Director to enter into a Right of Entry with the XI and XII Northeast Fishery Sectors (“the Sector”) retroactively effective July 1, 2016 for office space located at the Portsmouth Fish Pier on substantially the same terms and conditions set forth in the memorandum from Geno J. Marconi dated August 4, 2016 and attached hereto. Discussion: None. Disposition: Resolved by unanimous vote; motion carried.

5. Independent Boat Haulers – Right of Entry

Director Lamson moved and Director Allard seconded that The Pease Development Authority Board of Directors hereby authorizes the Executive Director to execute a Right of Entry with Independent Boat Haulers, Inc. for the purpose of using Rye Harbor, NH Marine Facility, on terms and conditions set forth in the memorandum from Geno J. Marconi, Division Director, dated August 8, 2016 and attached hereto. Discussion: None. Disposition: Resolved by unanimous vote; motion carried.

6. Diesel Direct – Right of Entry

Director Allard moved and Director Lamson seconded that The Pease Development Board of Directors authorize the Executive Director to issue a Right of Entry to Diesel Direct of Stoughton, MA, for the purpose of fuel dispensing pursuant to the terms and conditions set forth in the memorandum of Geno J. Marconi, Division Director, dated August 4, 2016 and attached hereto. Discussion: None. Disposition: Resolved by unanimous vote; motion carried.

7. Bills for Legal Services

Director Torr moved and Director Allard seconded that The Pease Development Authority Board of Directors authorizes the Executive Director to expend funds in the total amount of \$645.00 for legal services rendered to the Division of Ports and Harbors by:

1. Susan Marshall, Esq. Through May 22, 2016	<u>\$645.00</u>	
	Total	<u><u>\$645.00</u></u>

Discussion: None. Disposition: Resolved by unanimous vote; motion carried.

XI. Special Events Report

Marie Aleksy, PDA Paralegal, reported on the following special events that will take place on the Tradeport:

1. Danielle's Dash – 5k Road Race

On Sunday, August 28, 2016, the Danielle's Dash 5k road race will be held. Funds raised will benefit the American Heart Association and New Generations' programs.

2. St. Charles Children's Home – 5k Road Race

On Monday, September 5, 2016, St. Charles Children's Home will hold a 5k Road Race. Funds raised will be used to support the Home's programs.

3. Fox Point 5 Miler Road Race

On Saturday, September 10, 2016, the Newington School Supporters will hold a 5 mile road race. Funds raised will be used to support Newington School programs.

4. Bottomline Technologies – 5k Road Race

On Saturday, September 17, 2016, Bottomline Technologies will hold a 5k road race. Funds raised will be used to support Families First Health and Support Center programs.

XII. New Business

Attorney Hinchee reported that she had received a text message stating that the streaming live video recording had malfunctioned and was not recording.

Director Bohenko moved and Director Allard seconded **that rules be suspended to allow public comment.** Discussion: None. Disposition: Resolved by unanimous vote.

Greg Smith, Attorney with the McLane Middleton law firm, informed the Board that he was retained to represent the party interested in Hangar 227 and to help deal with the environmental issues.

XIII. Upcoming Meetings

Chairman Bald announced that the following meetings will be held:

Finance Committee - September 12, 2016

Board of Directors - September 15, 2016

All Meetings begin at 8 a.m. unless otherwise posted. Mr. Mullen requested that a Golf Committee meeting be scheduled for September 12, 2016 after the Finance Committee meeting.

XIV. Directors' Comments

There were no comments from the Directors.

XV. Non-Public Session

Director Allard moved and Director Torr seconded **that The Pease Development Authority Board of Directors will enter non-public session pursuant to:**

1. **NHRSA 91-A:3, Paragraph II(d) for the purpose of discussing the acquisition, sale or lease of property; and**
2. **NHRSA 91-A:3, Paragraph II (i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.**

Roll Call Vote. Discussion: None. Disposition: Resolved by unanimous roll call vote; motion carried. The Board entered into non-public session at 9:11 a.m. and returned to public session at 10:44 a.m.

XVI. Vote of Confidentiality

Director Bohenko moved and Director Allard seconded that **Resolved, pursuant to NH RSA 91-A:3, Paragraph III, the Pease Development Authority Board of Directors hereby determines that the divulgence of information discussed and decisions reached in the non-public session of its August 18, 2016 meeting related to:**

1. **Airport Security matters; and**
2. **Leasing of property;**

would, if disclosed publically, a) undermine and jeopardize the safety of the traveling public and b) benefit a party or parties whose interests are adverse to those of the general community respectively; and agrees that the minutes of said meeting be held confidential until, in the opinion of a majority of the Board of Directors, the aforesaid circumstances no longer apply. **Note: This motion requires 5 Affirmative Votes** Discussion: None. Disposition: Resolved by unanimous vote; motion carried.

XVII. Adjournment

Director Bohenko moved and Director Allard seconded to **adjourn the Board meeting.** Discussion: None. Disposition: Resolved by unanimous vote; motion carried. Meeting adjourned at 10:45 a.m.

XVIII. Press Questions

No members of the press attended the meeting.

Respectfully submitted,



David R. Mullen
Executive Director/Secretary

**PEASE DEVELOPMENT AUTHORITY
GOLF COMMITTEE**
Monday, September 12, 2016

AGENDA

COPY

Time: 8:30 a.m.
**Place: 55 International Drive, Pease International Tradeport
Portsmouth, New Hampshire**

AGENDA

- I. Call to Order (Bohenko)
- II. Acceptance of Minutes: April 18, 2016*
- III. Public Comment
- IV. Old Business
- V. New Business
 - A. Reports
 - 1. Golf Carts – Bid Review*
 - 2. Year End Snapshot*
 - B. Approvals
 - 1. AboutGolf Simulator License* (Allard)
- VI. Upcoming Meetings:

Port Committee	October 6, 2016
Audit Committee	October 17, 2016
Board Meeting	October 20, 2016
- VII. Adjournment
- VIII. Press Questions

- * Related Materials Attached
- ** Related Materials Previously Sent
- *** Related Materials will be provided under separate cover
- + Materials to be distributed at Board Meeting
- Confidential Materials

MOTION

Director Allard:

In accordance with the recommendation of the Pease Development Authority Golf Committee, the Pease Development Authority Board of Directors hereby approves of and authorizes the Executive Director to enter into the Commercial Software License Subscription Agreement, as amended, with aboutGolf, Limited, ("aboutGolf") of Maumee, OH, for the provision and maintenance of the Golf Course Clubhouse simulator software and equipment in an amount projected to be \$5,200 per year, subject to change in accordance with the usage of the simulator system; all in accordance with the memorandum of Scott DeVito, PGA General Manager, dated September 7, 2016 attached hereto.


In accordance with the provisions of RSA 12-G:8, VIII the Board waive the RFP requirement based upon the following justification:


1. aboutGolf is the sole source supplier of the software and equipment covered in the License Agreement.

Note: This motion requires 5 affirmative votes.

N:\RESOLVES\Committees\Golf\Golf Course Simulators0916.docx

MEMORANDUM

To: David R. Mullen, Executive Director 

From: Scott DeVito, PGA General Manager 

Date: September 7, 2016

Subject: Request to Waive RFP to Enter Licensing Agreement with aboutGolf Simulators

This is a request to waive the RFP process and enter a licensing agreement with aboutGolf for the Pease Golf Course aboutGolf PGA Tour Simulators.

Reason to waive RFP:

- At the time of purchase of the original simulator system, aboutGolf was the sole source provider
- Pease currently maintains three aboutGolf simulators
- Agreement would maintain Pease as high priority when seeking support for the simulator systems

AboutGolf has gone from a pay as you go for course updates, equipment replacement, system upgrades, and support to an annual licensing agreement. All of these items will be covered under the new licensing agreement, and will also include customer programs that we had not previously purchased for our system.

The base cost will be \$1,400 per simulator or \$5,200 annually. The agreement has a escalating cost scale, for every additional 200 hours of use per simulator the price will increase \$300 per simulator.

Thank you for your consideration.

P:\GOLF COURSE\AboutGolf Licensing Agreement Memo 0916.docx

COPY

PEASE DEVELOPMENT AUTHORITY
Monday, September 12, 2016

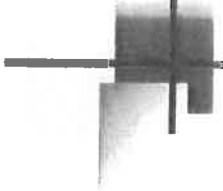
FINANCE COMMITTEE AGENDA

Time: 8:00 A.M.
Place: 55 International Drive
Pease International Tradeport
Portsmouth, NH 03801

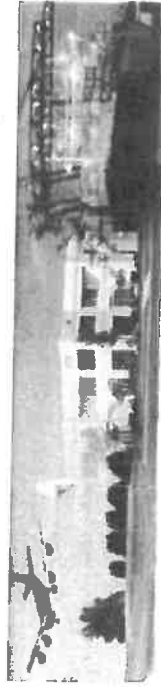
- I. Call to Order (Allard)
- II. Acceptance of Committee Meeting Minutes: May 16, 2016*
- III. Public Comment
- IV. Reports (Canner)
 1. Operating Results for the One Month Period Ending July 31, 2016 *
 2. Nine Month Cash Flow Projections through May 31, 2017 *
- V. Committee Recommendations to the Board of Directors
 1. Revolving Line of Credit Facility- One Year Extension *+
- VI. Committee Meetings- November 14, 2016
- VII. Director's Comments
- VIII. Adjournment
- IX. Press Questions

* Related Materials Attached.

+ Proposed Motion



**FY 2017 FINANCIAL REPORT
FOR THE ONE MONTH PERIOD
ENDING JULY 31, 2016**



**FINANCE COMMITTEE MEETING
SEPTEMBER 12, 2016**



CONSOLIDATED STATEMENT OF REVENUES AND EXPENSES ²

FOR THE ONE MONTH PERIOD ENDING

JULY 31, 2016 AND 2015

(\$ 000's)

FY 2017 BUDGET VARIANCE ANALYSIS

- **OPERATING REVENUES- LOWER BY 6.0%**
- LOWER THAN ANTICIPATED FUEL SALES WITHIN THE DPH, OFFSET BY:
 - INCREASED GOLF FEES- DUE TO INCREASE IN ROUNDS PLAYED / WEATHER.
 - INCREASED CONCESSION REVENUES FROM HIGHER GRILL 28 SALES.
- **OPERATING COSTS- LOWER BY 34.9%**
- COMPREHENSIVE FY 2016 YEAR END ACCRUAL PROCESS
- FUEL PROCUREMENT COSTS LOWER DUE TO LOWER DPH FUEL SALES.
- INDIRECT LABOR ALLOCATION TO BUILDINGS AND FACILITIES NOT BUDGETED.
- **NONOPERATING (INCOME) AND EXPENSES**
- INTEREST EXPENSE LOWER DUE TO LESS THAN ANTICIPATED CAPITAL EXPENDITURES.

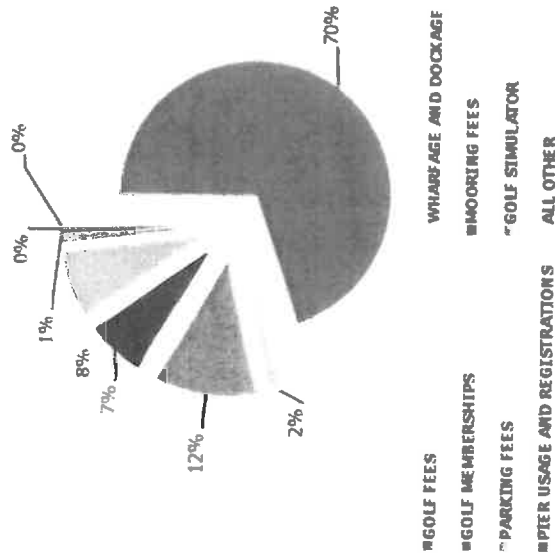
	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	CURRENT YEAR VARIANCE	PRIOR YEAR TO DATE ACTUAL	YEAR TO YEAR VARIANCE	CURRENT YEAR BUDGET
OPERATING REVENUES <i>(PAGE #3)</i>	<u>1,691</u>	<u>1,799</u>	<u>(108)</u>	<u>1,706</u>	<u>(15)</u>	<u>14,250</u>
OPERATING EXPENSES						
PERSONNEL SERVICES AND BENEFITS <i>(PAGE #4 AND #5)</i>	462	557	(95)	472	(10)	5,807
BUILDINGS AND FACILITIES MAINTENANCE	85	204	(119)	148	(63)	2,321
GENERAL AND ADMINISTRATIVE	52	58	(6)	58	(6)	722
UTILITIES <i>(PAGE #6)</i>	7	60	(53)	9	(2)	884
PROFESSIONAL SERVICES <i>(PAGE #6)</i>	4	19	(15)	2	2	223
MARKETING AND PROMOTION	12	23	(11)	10	2	348
ALL OTHER <i>(PAGE #6)</i>	<u>102</u>	<u>191</u>	<u>(89)</u>	<u>135</u>	<u>(33)</u>	<u>1,171</u>
OPERATING INCOME	<u>967</u>	<u>687</u>	<u>280</u>	<u>872</u>	<u>95</u>	<u>2,774</u>
NONOPERATING (INCOME) AND EXPENSE <i>(PAGE #7)</i>	1	7	(6)	9	(8)	89
DEPRECIATION	<u>489</u>	<u>503</u>	<u>(14)</u>	<u>476</u>	<u>13</u>	<u>6,031</u>
NET OPERATING INCOME	<u>477</u>	<u>177</u>	<u>300</u>	<u>387</u>	<u>90</u>	<u>(3,346)</u>

CONSOLIDATED OPERATING REVENUES FOR THE ONE MONTH PERIOD ENDING JULY 31, 2016 AND 2015

(\$ 000's)

	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	CURRENT YEAR VARIANCE	PRIOR YEAR TO DATE ACTUAL	YEAR TO YEAR VARIANCE	CURRENT YEAR BUDGET
RENTAL OF FACILITIES	1,027	1,145	(118)	1,034	(7)	9,595
FEE REVENUES (SEE CHART)	396	366	30	390	6	2,910
FUEL SALES (SEE CHART)	115	163	(48)	131	(16)	870
CONCESSION REVENUE	36	44	(8)	52	(16)	337
GOLF MERCHANDISE	28	29	(1)	31	(3)	196
ALL OTHER- NET	89	52	37	68	21	342
	1,691	1,799	(108)	1,706	(15)	14,250

FEE REVENUES YEAR TO DATE



	ACTUAL SALES	BUDGETED SALES	SALES VARIANCE	ACTUAL COGS	BUDGETED COGS	COGS VARIANCE
FUEL ANALYSIS						
SKYHAVEN AIRPORT	8	18	(10)	7	9	(2)
PORTSMOUTH FISH PIER	53	71	(18)	38	66	(28)
RYE HARBOR	21	32	(11)	16	31	(15)
HAMPTON HARBOR	33	42	(9)	23	39	(16)
	115	163	(48)	84	145	(61)

CONSOLIDATED PERSONNEL SERVICES AND BENEFITS FOR THE ONE MONTH PERIOD ENDING JULY 31, 2016 AND 2015

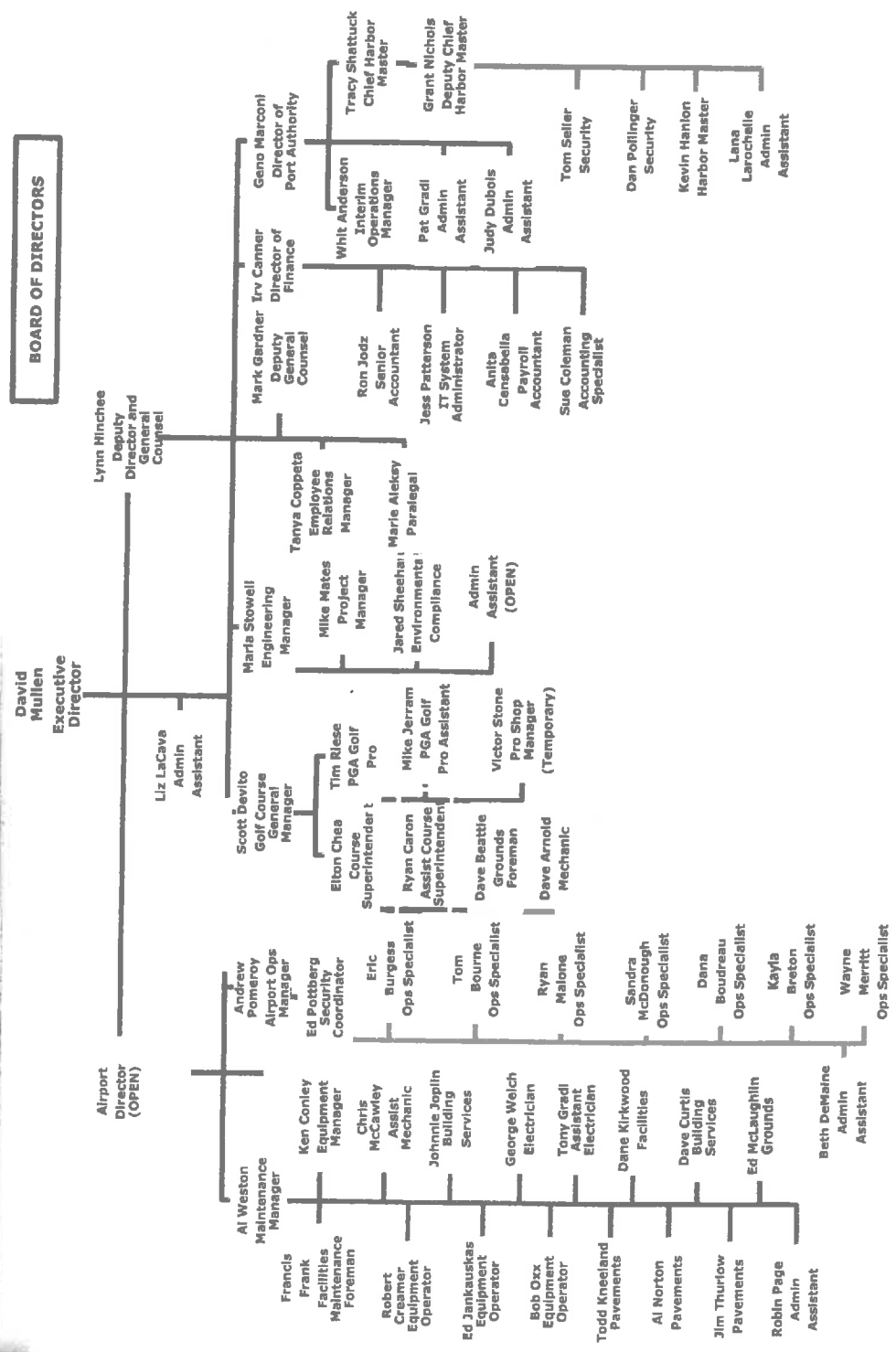
(\$ 000's)

	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	CURRENT YEAR VARIANCE	PRIOR YEAR TO DATE ACTUAL
PERSONNEL SERVICES				
BENEFITTED	222	308	(86)	318
NONBENEFITTED	51	64	(13)	73
OVERTIME	27	7	20	10
ACCRUED VACATION AND SICK	(6)	-	(6)	(16)
TRANSFER OUT	<u>294</u>	<u>379</u>	<u>(85)</u>	<u>385</u>
	=	=	=	(37)
	<u>294</u>	<u>379</u>	<u>(85)</u>	<u>348</u>
FRINGE BENEFITS				
HEALTH INSUR	93	81	12	83
RETIREMENT	37	44	(7)	4
FICA	23	31	(8)	30
WORKERS COMP	5	11	(6)	5
ALL OTHER	<u>10</u>	<u>11</u>	<u>(1)</u>	<u>2</u>
	168	178	(10)	124
TRANSFER OUT	=	=	=	=
	<u>168</u>	<u>178</u>	<u>(10)</u>	<u>124</u>
	<u>462</u>	<u>557</u>	<u>(95)</u>	<u>472</u>

STAFF ANALYSIS- FILLED POSITIONS

	SAL NON	SAL/ NON	HR/ BEN	HR/ NON	SE	CON	JUL MONTH END	JUN MONTH END	MAY MONTH END
EXECUTIVE	1	1	1	-	-	-	3	4	4
MAINTENANCE	1	-	16	-	-	-	17	17	18
PORTSMOUTH AIRPORT	2	-	8	4	-	-	14	14	14
SKYHAVEN	-	-	-	2	-	-	2	2	2
GOLF COURSE	3	-	5	1	47	-	56	54	47
ENGINEERING	3	-	-	-	-	-	3	3	4
LEGAL	3	-	1	-	-	-	4	3	3
FINANCE	2	-	3	-	-	1	6	6	6
PORT AUTHORITY	1	-	9	10	18	1	39	37	32
	<u>16</u>	<u>1</u>	<u>43</u>	<u>17</u>	<u>65</u>	<u>2</u>	<u>144</u>	<u>140</u>	<u>130</u>

PEASE DEVELOPMENT AUTHORITY ORGANIZATION CHART



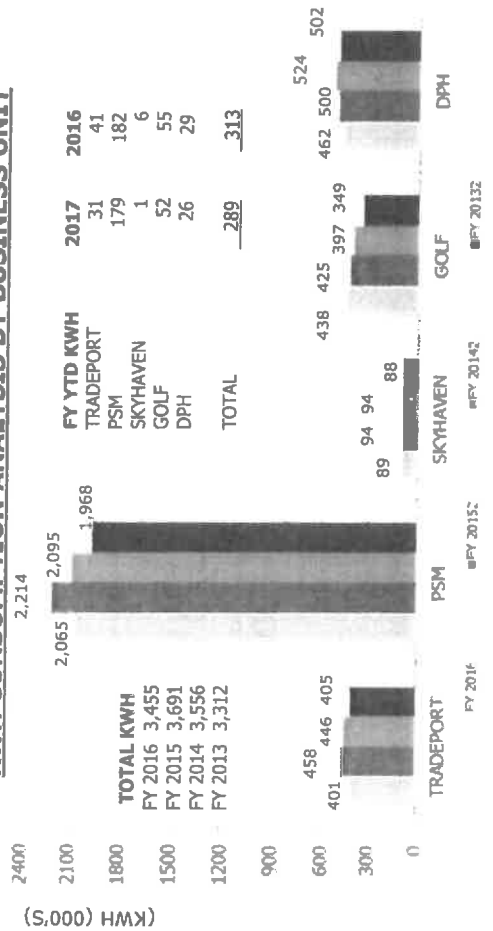
NOTE:
1, EXCLUDES, NON-BENEFITED EMPLOYEES, CONTRACT AND SEASONAL EMPLOYEES.

CONSOLIDATED OTHER OPERATING EXPENSES FOR THE ONE MONTH PERIOD ENDING JULY 31, 2016 AND 2015

(\$ 000's)

UTILITIES	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	PRIOR YEAR TO DATE ACTUAL	CURRENT YEAR BUDGET	PROFESSIONAL SERVICES	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	PRIOR YEAR TO DATE ACTUAL	CURRENT YEAR BUDGET
ELECTRICITY	3	31	4	449	LEGAL	1	5	-	50
WASTE DISPOSAL	2	12	2	138	INFORMATION TECHNOLOGY	1	6	1	77
NATURAL GAS AND OIL	-	8	1	106	AUDIT	-	6	-	73
PROPANE	1	5	2	62	ALL OTHER- NET	2	2	1	23
WATER	1	4	-	129		4	19	2	223
	Z	60	9	884					

KWH CONSUMPTION ANALYSIS BY BUSINESS UNIT



(KWH) (000's)

CONSOLIDATED NONOPERATING (INCOME) EXPENSE FOR THE ONE MONTH PERIOD ENDING JULY 31, 2016 AND 2015

(\$ 000's)

	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	PRIOR YEAR TO DATE ACTUAL	CURRENT YEAR BUDGET	
INTEREST EXPENSE	2	8	9	92	INTEREST EXPENSE
INTEREST INCOME AND OTHER	(1)	(1)	-	(3)	YEAR TO DATE
(GAIN) / LOSS ON SALE OF ASSETS	-	-	-	-	FISCAL BUDGET
	<u>1</u>	<u>7</u>	<u>9</u>	<u>89</u>	PROVIDENT BANK
					CITY OF PORTSMOUTH
					TOTAL
					2 2 2 92

NOTE:
1. SEE PAGE #15 FOR FURTHER INFORMATION REGARDING THE PDA CURRENT LONG TERM DEBT STRUCTURE AND CURRENT INTEREST RATES.

CONSOLIDATED STATEMENTS OF NET POSITION

(\$ 000's)

ASSETS	JUL 31 2016	JUN 30 2016	JULY 31 2016	JUN 30 2016	UNRESTRICTED	RESTRICTED
CURRENT ASSETS						
CASH AND EQUIVALENTS	2,662	1,713	2,035	1,800		
ACCOUNTS RECEIVABLE- NET	448	589	276	443		
OTHER ASSETS	423	467	416	597		
TOTAL CURRENT ASSETS	<u>3,533</u>	<u>2,769</u>	<u>116</u>	<u>116</u>	<u>1,957</u>	<u>12</u>
RESTRICTED ASSETS			<u>2,843</u>	<u>2,956</u>	<u>1,969</u>	<u>874</u>
CASH AND EQUIVALENTS	602	597				
ACCOUNTS RECEIVABLES- NET	1,078	1,093	3,687	3,687		
TOTAL RESTRICTED ASSETS	<u>1,680</u>	<u>1,690</u>	<u>6,879</u>	<u>6,992</u>	<u>368</u>	<u>194</u>
CAPITAL ASSETS						
LAND, BUILDINGS AND EQUIPMENT	59,429	59,809	472	472		463
CONSTRUCTION IN PROCESS (PAGES #10-#14)	9,407	9,445				88
OTHER - LT RECEIVABLES	<u>68,836</u>	<u>69,254</u>	<u>68,095</u>	<u>68,511</u>	<u>131</u>	<u>51</u>
TOTAL ASSETS	<u>74,077</u>	<u>73,631</u>	<u>67,139</u>	<u>66,662</u>	<u>2,662</u>	<u>602</u>
DEFERRED OUTFLOWS OF RESOURCES	<u>413</u>	<u>413</u>	<u>413</u>	<u>413</u>	<u>693</u>	<u>602</u>
TOTAL NET POSITION	<u>67,139</u>	<u>66,662</u>	<u>67,139</u>	<u>66,662</u>	<u>2,662</u>	<u>602</u>
LIABILITIES						
CURRENT LIABILITIES						
ACCOUNTS PAYABLE			2,035	1,800		
ACCOUNTS PAYABLE- CONSTRUCTION			276	443		
UNEARNED REVENUE			416	597		
REVOLVING LOC FACILITY			-	-		
CURRENT PORTION- LT LIABILITIES			116	116		
TOTAL CURRENT LIABILITIES			<u>2,843</u>	<u>2,956</u>		
NONCURRENT LIABILITIES						
NET PENSION LIABILITY			3,687	3,687		
OTHER LT LIABILITIES			349	349		
TOTAL LIABILITIES			<u>6,879</u>	<u>6,992</u>		
DEFERRED INFLOWS OF RESOURCES						
PENSION			472	472		463
NET POSITION						
NET INVESTMENT IN CAPITAL ASSETS			68,095	68,511		88
RESTRICTED FOR:						
REVOLVING LOAN FUND			1,161	1,159		602
HARBOR DREDGING			214	211		602
FOREIGN TRADE ZONE			51	51		602
UNRESTRICTED			(2,382)	(3,270)		602
TOTAL NET POSITION			<u>67,139</u>	<u>66,662</u>		<u>602</u>

SUMMARY OF INTERGOVERNMENTAL RECEIVABLES AS OF JULY 31, 2016

(\$ 000's)

PROJECT NAME	APPROVAL DATE	TOTAL PROJECT	GRANT AWARD	EXPENDED TO DATE	PDA SHARE	RECEIVED TO DATE	BALANCE DUE PDA	AMOUNT SUBMITTED
TRADEPORT MULTI-USE PATH	11-20-08	802	642	1,171	(241)	903	27	27
TRADEPORT BUILDING DEMO AT 80 ROCHESTER	12-21-11	800	400	759	(380)	379	-	-
PSM NOISE EXPOSURE MAP UPDATE (FAA #52)	05-31-12	162	150	161	(12)	149	-	-
PSM PAVEMENT AND DRAIN RESTORA (FAA #54)	07-03-12	105	97	99	(8)	91	-	-
PSM AIRPORT MARKING AND SIGNAGE (FAA #55)	08-28-12	448	414	422	(31)	391	-	-
PSM RUNWAY DEMAND LENGTH ANALYSIS (SBG 1601)	04-16-13	78	74	78	(4)	74	-	-
PSM ASR CONSTRUCTION PROJECT (SBG 1602)	04-16-13	2,150	2,044	1,868	(93)	1,766	9	-
PSM PAVEMENT AND DRAINAGE (SBG 1603)	11-06-13	1,310	1,244	1,163	(58)	1,105	-	-
PSM OBSTRUCTION REMOVAL / PERMIT/DESIGN	-	-	-	2	(2)	-	-	-
PSM RUNWAY 16-34 PRE-DESIGN	-	-	-	53	(53)	-	-	-
PSM TERMINAL BATHROOM RENOVATIONS	-	-	-	64	(64)	-	-	-
PSM OBSTRUCTION MITIGATION DESIGN (FAA #49)	05-23-11	318	318	318	-	318	-	-
DPH PORT SECURITY SERVERS	-	18	18	18	-	18	-	-
PSM SECURITY IDENTIFICATION SYSTEM	-	-	-	129	(129)	-	-	-
SKYHAVEN RUNWAY 15-33 (SBG 05-2012)	06-18-14	3,790	3,601	3,430	(327)	3,102	1	-
SKYHAVEN TAXILANE PAV AND DRAIN (SBG 06-2015)	-	-	-	116	(6)	101	9	9
SKYHAVEN RUN DESIGN AND RECON (SBG 04-2012)	09-04-13	567	539	524	(26)	495	3	-
							49	36

SUMMARY OF CONSTRUCTION WORK IN PROGRESS AS OF JULY 31, 2016

(\$ 000's)

PROJECT NAME	BALANCE AT 06-30-16	CURRENT YEAR EXPENDITURES	TRANSFER TO PLANT IN SERVICE	NET CURRENT YEAR CHANGE	BALANCE AT 07-31-16
PORTSMOUTH AIRPORT					
ASR CONSTRUCTION PROJECT (SBG 1602)	1,869	-	-	-	1,869
PAVEMENT AND DRAINAGE RESTORATION (SBG 1603)	1,163	-	-	-	1,163
PSM TERMINAL BATHROOM RENOVATIONS (FAA- TBD)	64	-	-	-	64
PSM OBSTRUCTION PERMITTING AND DESIGN (FAA-TBD)	2	-	-	-	2
PSM RUNWAY 16-34 PRE-DESIGN (FAA- TBD)	53	-	-	-	53
PSM LIGHTING AND SOFTWARE UPGRADE	45	-	45	(45)	-
PSM ATCT PARTIAL DEMO AND REROOFING	40	7	-	7	47
PSM SECURITY IDENTIFICATION SYSTE,	71	-	-	-	71
	<u>3,307</u>	<u>7</u>	<u>45</u>	<u>(38)</u>	<u>3,269</u>

SUMMARY OF CONSTRUCTION WORK IN PROGRESS AS OF JULY 31, 2016 (CONTINUED)

(\$ 000's)

<u>PROJECT NAME</u>	BALANCE AT 06-30-16	CURRENT YEAR EXPENDITURES	TRANSFER TO PLANT IN SERVICE	NET CURRENT YEAR CHANGE	BALANCE AT 07-31-16
SKYHAVEN AIRPORT					
RUNWAY 15-33 RECONSTRUCT-MARKING AND SIGNAGE (SBG 05-2012)	3,430	-	-	-	3,430
RUNWAY DESIGN AND RECONSTRUCTION (SBG 04-2012)	524	-	-	-	524
TAXILANE PAVEMENT AND DRAINAGE (SBG 05-2012)	116	-	-	-	116
	4,070	-	-	-	4,070
MAINTENANCE					
ELECTRICIAN VAN	-	65	65	-	-
DUMP TRUCK BODY	6	-	-	-	6
	6	65	65	-	6

SUMMARY OF CONSTRUCTION WORK IN PROGRESS AS OF JULY 31, 2016 (CONTINUED)

(\$ 000's)

PROJECT NAME	BALANCE AT 06-30-16	CURRENT YEAR EXPENDITURES	TRANSFER TO PLANT IN SERVICE	NET CURRENT YEAR CHANGE	BALANCE AT 07-31-16
GOLF COURSE					
CLUBHOUSE EXPANSION (DESIGN ONLY)	64	-	-	-	64
	<u>64</u>	=	=	=	<u>64</u>
ADMINISTRATION					
	=	=	=	=	=

SUMMARY OF CONSTRUCTION WORK IN PROGRESS AS OF JULY 31, 2016 (CONTINUED)

(\$ 000's)

PROJECT NAME	BALANCE AT 06-30-16	CURRENT YEAR EXPENDITURES	TRANSFER TO PLANT IN SERVICE	NET CURRENT YEAR CHANGE	BALANCE AT 07-31-16
TRADEPORT					
INTERSECTION AND INFRASTRUCTURE IMPROVMENTS	31	-	-	-	31
LEE STREET HVAC UPGRADE	26	-	-	-	26
	<u>57</u>	=	=	=	<u>57</u>

SUMMARY OF CONSTRUCTION WORK IN PROGRESS AS OF JULY 31, 2016

(CONTINUED):

(\$ 000's)

<u>PROJECT NAME</u>	BALANCE AT 06-30-16	CURRENT YEAR EXPENDITURES	TRANSFER TO PLANT IN SERVICE	NET CURRENT YEAR CHANGE	BALANCE AT 07-31-16
DIVISION OF PORTS AND HARBORS					
WATER QUALITY IMPROVEMENT	1,926	-	-	-	1,926
TIGER GRANT APPLICATION (2016)	9	-	-	-	9
INSTALL EMERGENCY CALL BOXES	6	-	-	-	6
	<u>1,941</u>	=	=	=	<u>1,941</u>
TOTAL	<u>9,445</u>	72	<u>110</u>	<u>(88)</u>	<u>9,407</u>

LONG TERM LIABILITIES AS OF JULY 31, 2016

(\$ 000's)

SCHEDULE OF DEBT SERVICE REPAYMENT

DEBT HOLDER / INTEREST RATE	CURRENT PORTION	LONG TERM PORTION	TOTAL AMOUNT DUE
CITY OF PORTSMOUTH- WATER POLLUTION CONTROL NOTE @ 4.50%	116	349	465
TENANT ADVANCES (LONZA)	-	-	-
TOTAL	<u>116</u>	<u>349</u>	<u>465</u>

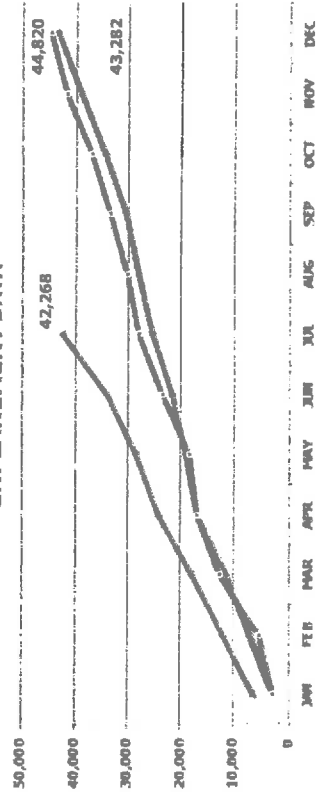
FISCAL YEAR	CITY OF PORTSMOUTH @ 4.50%
2017	116
2018	116
2019	116
2020	117
PAID IN FY 2017	-
TOTAL	<u>465</u>

STATEMENT OF OPERATIONS FOR THE ONE MONTH PERIOD ENDING JULY 31, 2016 PORTSMOUTH AIRPORT

(\$ 000's)

	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL
OPERATING REVENUES	55	67	(12)	960	48
FACILITIES RENT	40	37	3	585	34
CARGO AND HANGARS	15	13	2	161	13
CONCESSION REVENUES	-	1	(1)	7	1
FEE REVENUES	-	12	(12)	156	-
ALL OTHER	-	4	(4)	51	-
	55	67		960	48
OPERATING EXPENSES					
PERSONNEL SERVICES AND BENEFITS	15	85	(70)	1,007	68
BUILDINGS AND FACILITIES MAINTENANCE	33	119	(86)	1,247	87
GENERAL AND ADMINISTRATIVE	11	12	(1)	145	13
UTILITIES	1	22	(21)	344	-
PROFESSIONAL SERVICES	-	-	-	-	-
MARKETING AND PROMOTION	-	2	(2)	19	2
ALL OTHER	-	-	-	-	-
	60	240	(180)	2,762	170
OPERATING INCOME	(5)	(173)	168	(1,802)	(122)
NONOPERATING (INCOME) AND EXPENSE					
DEPRECIATION	302	317	(15)	3,800	321
NET OPERATING INCOME	(307)	(490)	183	(5,602)	(443)

ENPLANEMENT DATA



YEAR TO DATE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2016												
2015												
2014												
TOTAL	42,268											



STATEMENT OF OPERATIONS FOR THE ONE MONTH PERIOD ENDING JULY 31, 2016 SKYHAVEN AIRPORT

(\$ 000's)

	OPERATING REVENUES	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	PRIOR YEAR TO DATE ACTUAL	OPERATING EXPENSES	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL
	CARGO AND HANGARS	11	11	13				(10)	251	27
	FUEL SALES	8	18	14				(2)	46	3
	ALL OTHER	-	-	-				(7)	85	1
		19	29	27						
	OPERATING REVENUES									
	OPERATING EXPENSES									
	PERSONNEL SERVICES AND BENEFITS		4					(2)	46	3
	BUILDINGS AND FACILITIES MAINTENANCE		7					(7)	85	1
	GENERAL AND ADMINISTRATIVE		3					(1)	36	2
	UTILITIES		3					(3)	32	-
	PROFESSIONAL SERVICES		-					1	5	1
	MARKETING AND PROMOTION		-					-	-	-
	ALL OTHER- FUEL		9					(2)	102	12
			26					(14)	306	19
	OPERATING INCOME	7	3					4	(55)	8
	NONOPERATING (INCOME) AND EXPENSE									
	DEPRECIATION		24					(6)	290	18
	NET OPERATING INCOME	(11)	(21)					10	(345)	(10)

	OPERATING REVENUES	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	PRIOR YEAR TO DATE ACTUAL	OPERATING EXPENSES	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL
	CARGO AND HANGARS	11	11	13				(10)	251	27
	FUEL SALES	8	18	14				(2)	46	3
	ALL OTHER	-	-	-				(7)	85	1
		19	29	27						
	OPERATING REVENUES									
	OPERATING EXPENSES									
	PERSONNEL SERVICES AND BENEFITS		4					(2)	46	3
	BUILDINGS AND FACILITIES MAINTENANCE		7					(7)	85	1
	GENERAL AND ADMINISTRATIVE		3					(1)	36	2
	UTILITIES		3					(3)	32	-
	PROFESSIONAL SERVICES		-					1	5	1
	MARKETING AND PROMOTION		-					-	-	-
	ALL OTHER- FUEL		9					(2)	102	12
			26					(14)	306	19
	OPERATING INCOME	7	3					4	(55)	8
	NONOPERATING (INCOME) AND EXPENSE									
	DEPRECIATION		24					(6)	290	18
	NET OPERATING INCOME	(11)	(21)					10	(345)	(10)

	OPERATING REVENUES	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	PRIOR YEAR TO DATE ACTUAL	OPERATING EXPENSES	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL
	CARGO AND HANGARS	11	11	13				(10)	251	27
	FUEL SALES	8	18	14				(2)	46	3
	ALL OTHER	-	-	-				(7)	85	1
		19	29	27						
	OPERATING REVENUES									
	OPERATING EXPENSES									
	PERSONNEL SERVICES AND BENEFITS		4					(2)	46	3
	BUILDINGS AND FACILITIES MAINTENANCE		7					(7)	85	1
	GENERAL AND ADMINISTRATIVE		3					(1)	36	2
	UTILITIES		3					(3)	32	-
	PROFESSIONAL SERVICES		-					1	5	1
	MARKETING AND PROMOTION		-					-	-	-
	ALL OTHER- FUEL		9					(2)	102	12
			26					(14)	306	19
	OPERATING INCOME	7	3					4	(55)	8
	NONOPERATING (INCOME) AND EXPENSE									
	DEPRECIATION		24					(6)	290	18
	NET OPERATING INCOME	(11)	(21)					10	(345)	(10)

	OPERATING REVENUES	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	PRIOR YEAR TO DATE ACTUAL	OPERATING EXPENSES	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL
	CARGO AND HANGARS	11	11	13				(10)	251	27
	FUEL SALES	8	18	14				(2)	46	3
	ALL OTHER	-	-	-				(7)	85	1
		19	29	27						
	OPERATING REVENUES									
	OPERATING EXPENSES									
	PERSONNEL SERVICES AND BENEFITS		4					(2)	46	3
	BUILDINGS AND FACILITIES MAINTENANCE		7					(7)	85	1
	GENERAL AND ADMINISTRATIVE		3					(1)	36	2
	UTILITIES		3					(3)	32	-
	PROFESSIONAL SERVICES		-					1	5	1
	MARKETING AND PROMOTION		-					-	-	-
	ALL OTHER- FUEL		9					(2)	102	12
			26					(14)	306	19
	OPERATING INCOME	7	3					4	(55)	8
	NONOPERATING (INCOME) AND EXPENSE									
	DEPRECIATION		24					(6)	290	18
	NET OPERATING INCOME	(11)	(21)					10	(345)	(10)

(\$,000 \$)

(\$,000 \$)

STATEMENT OF OPERATIONS FOR THE ONE MONTH PERIOD ENDING JULY 31, 2016 TRADEPORT

(\$ 000's)

	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL
OPERATING REVENUES	<u>963</u>	<u>1,061</u>	<u>(98)</u>	<u>8,208</u>	<u>954</u>
RENTAL OF FACILITIES	905	1,030		8,062	915
ALL OTHER	58	31		146	39
	<u>963</u>	<u>1,061</u>		<u>8,208</u>	<u>954</u>
OPERATING EXPENSES					
PERSONNEL SERVICES AND BENEFITS	-	-	-	-	-
BUILDINGS AND FACILITIES MAINTENANCE	9	29	(20)	389	22
GENERAL AND ADMINISTRATIVE	4	4	-	47	4
UTILITIES	1	12	(11)	145	1
PROFESSIONAL SERVICES	-	-	-	-	-
MARKETING AND PROMOTION	-	-	-	68	-
ALL OTHER	-	12	(12)	140	-
	<u>14</u>	<u>57</u>	<u>(43)</u>	<u>789</u>	<u>27</u>
OPERATING INCOME	949	1,004	(55)	7,419	927
NONOPERATING (INCOME) AND EXPENSE	-	-	-	-	-
DEPRECIATION	68	68	-	816	68
NET OPERATING INCOME	881	936	(55)	6,603	859

(\$.000 \$)

STATEMENT OF OPERATIONS FOR THE ONE MONTH PERIOD ENDING JULY 31, 2016 GOLF COURSE

(\$ 000's)

	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL	OPERATING REVENUES	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE
OPERATING REVENUES	<u>388</u>	<u>344</u>	<u>44</u>	<u>2,331</u>	<u>399</u>	CONCESSION REVENUES	30	39	324	46
OPERATING EXPENSES						FEE REVENUES				
PERSONNEL SERVICES AND BENEFITS	87	99	(12)	934	92	GOLF FEES	278	231	1,357	274
BUILDINGS AND FACILITIES MAINTENANCE	35	29	6	325	31	MEMBERSHIPS	48	42	320	47
GENERAL AND ADMINISTRATIVE	20	15	5	157	16	SIMULATOR	-	-	119	-
UTILITIES	3	10	(7)	212	4	GOLF LESSONS	4	3	15	3
PROFESSIONAL SERVICES	5	1	(1)	9	-	MERCHANDISE AND OTHER	330	276	1,811	324
MARKETING AND PROMOTION	7	3	4	41	2					
ALL OTHER	18	35	(17)	224	32					
	<u>170</u>	<u>192</u>	<u>(22)</u>	<u>1,902</u>	<u>176</u>	BUSINESS UNIT ANALYSIS				
OPERATING INCOME	<u>218</u>	<u>152</u>	<u>66</u>	<u>429</u>	<u>223</u>	PRO SHOP	28	330	30	388
						COURSE OPERA	10	146	10	170
NONOPERATING (INCOME) AND EXPENSE						FOOD / BEV	4	4	4	170
DEPRECIATION	33	34	(1)	389	18	TOTAL				
NET OPERATING INCOME	<u>185</u>	<u>118</u>	<u>67</u>	<u>40</u>	<u>205</u>		<u>18</u>	<u>184</u>	<u>20</u>	<u>218</u>
						NET OPERATING INCOME				

KEY GOLF COURSE BENCHMARKING DATA AS OF AUGUST 31, 2016

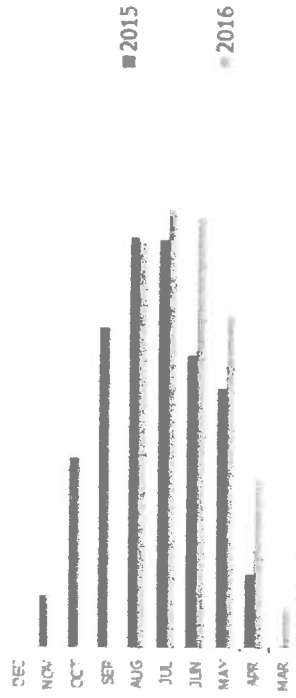
MONTH	FY 2017	FY 2016
JULY	\$ 183,674	\$ 176,459
AUGUST	191,472	185,715
SEPTEMBER	-	166,667
OCTOBER	-	113,551
NOVEMBER	-	70,077
DECEMBER	-	105,175
JANUARY	-	84,682
FEBRUARY	-	81,582
MARCH	-	97,403
APRIL	-	106,478
MAY	-	155,744
JUNE	-	205,159
TOTAL	\$ 375,146	\$ 1,548,692

MONTH	FY 2017	FY 2016
JULY	\$ -	\$ -
AUGUST	-	-
SEPTEMBER	-	345
OCTOBER	-	2,726
NOVEMBER	-	10,176
DECEMBER	-	14,417
JANUARY	-	24,246
FEBRUARY	-	26,504
MARCH	-	17,720
APRIL	-	6,002
MAY	-	963
JUNE	-	102
TOTAL	\$ -	\$ 103,201

MONTH	FY 2017	FY 2016
JULY	\$ -	\$ -
AUGUST	-	-
SEPTEMBER	-	345
OCTOBER	-	2,726
NOVEMBER	-	10,176
DECEMBER	-	14,417
JANUARY	-	24,246
FEBRUARY	-	26,504
MARCH	-	17,720
APRIL	-	6,002
MAY	-	963
JUNE	-	102
TOTAL	\$ -	\$ 103,201

MONTH	FY 2017	FY 2016
JULY	\$ -	\$ -
AUGUST	-	-
SEPTEMBER	-	345
OCTOBER	-	2,726
NOVEMBER	-	10,176
DECEMBER	-	14,417
JANUARY	-	24,246
FEBRUARY	-	26,504
MARCH	-	17,720
APRIL	-	6,002
MAY	-	963
JUNE	-	102
TOTAL	\$ -	\$ 103,201

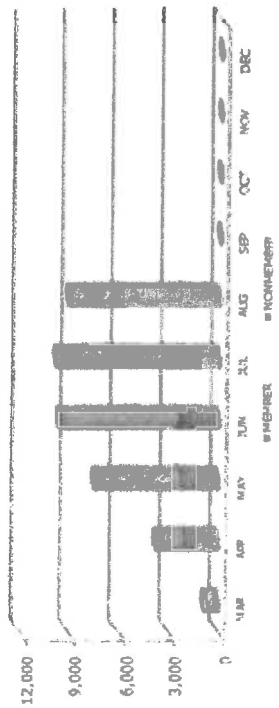
ROUNDS OF GOLF PLAYED (SEASON)



2016 YTD 2015 SEASON

ROUNDS PLAYED	41,066	37,884	44,942
RAIN DAYS	54	38	58

2016 MEMBER / NONMEMBER ROUNDS (SEASON)



2016 ROUNDS-SEASON

MEMBER	13,068
NONMEMBER	27,998
TOTAL	41,066



2015 ROUNDS-SEASON

MEMBER	10,894
NONMEMBER	26,990
TOTAL	37,884

CLUB / COURSE FUNCTIONS

FUNCTION	FY 2017 YTD	FY 2016 YTD
GROUPS 12-40	15,685	18,872
TOURNAMENT PLAY	66,848	51,832
LEAGUES	33,103	32,015
FOOD AND ROOM FEES	41,755	57,359

STATEMENT OF OPERATIONS FOR THE ONE MONTH PERIOD ENDING JULY 31, 2016 PORT AUTHORITY OF NEW HAMPSHIRE (UNRESTRICTED)

(\$ 000's)

	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL	OPERATING REVENUES	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL
OPERATING REVENUES	<u>258</u>	<u>289</u>	<u>(31)</u>	<u>2,351</u>	<u>264</u>	FACILITY RENTALS	55	54	652	53
OPERATING EXPENSES						CONCESSION REVENUE	5	4	6	5
PERSONNEL SERVICES AND BENEFITS	94	86	8	1,036	86	FEE REVENUE				
BUILDINGS AND FAC AND MAINTENANCE	11	9	2	167	4	MOORING FEES	27	28	335	27
GENERAL AND ADMINISTRATIVE	7	8	(1)	150	12	PARKING	32	31	114	32
UTILITIES	2	13	(11)	154	4	REGISTRATIONS	-	-	170	-
PROFESSIONAL SERVICES	-	2	(2)	26	-	WHARF / DOCK	6	15	225	3
MARKETING AND PROMOTION	-	-	-	2	-	FUEL SALES	107	145	750	117
ALL OTHER - FUEL	77	136	(59)	705	90	ALL OTHER	27	12	99	27
	<u>191</u>	<u>254</u>	<u>(63)</u>	<u>2,240</u>	<u>196</u>	TOTAL	<u>258</u>	<u>289</u>	<u>2,351</u>	<u>264</u>
OPERATING INCOME	<u>67</u>	<u>35</u>	<u>32</u>	<u>111</u>	<u>68</u>	HAMPTON HARBOR	55	53	68	27
NONOPERATING (INCOME) AND EXPENSE						RYE HARBOR	55	55	27	27
DEPRECIATION	56	52	4	606	43	PORTSMOUTH FISH PIER	(28)	(43)	(25)	(35)
NET OP INCOME	<u>11</u>	<u>(17)</u>	<u>28</u>	<u>(495)</u>	<u>25</u>	MARKET STREET	17	10	43	(8)
						HARBOR MANAG ADMIN				(22)

STATEMENT OF OPERATIONS FOR THE ONE MONTH PERIOD ENDING JULY 31, 2016 PORT AUTHORITY OF NEW HAMPSHIRE (RESTRICTED)

	YEAR TO DATE ACTUAL		YEAR TO DATE BUDGET		YEAR TO DATE VARIANCE		FISCAL YEAR BUDGET		PRIOR YEAR TO DATE ACTUAL		
	2	6	6	(4)	107	5	5	5	6	6	
	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL	FOREIGN TRADE ZONE	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR TO DATE ACTUAL
HARBOR DREDGING											
OPERATING REVENUES						OPERATING REVENUES					
PERSONNEL SERVICES AND BENEFITS	-	-	-	-	-	PERSONNEL SERVICES AND BENEFITS	-	-	-	-	-
BUILDINGS AND FACILITIES MAINTENANCE	-	4	(4)	50	-	BUILDINGS AND FACILITIES MAINTENANCE	-	-	-	-	-
GENERAL AND ADMINISTRATIVE	-	-	-	-	-	GENERAL AND ADMINISTRATIVE	-	-	-	1	-
UTILITIES	-	-	-	-	-	UTILITIES	-	-	-	-	-
PROFESSIONAL SERVICES	-	-	-	-	-	PROFESSIONAL SERVICES	-	-	-	-	-
MARKETING AND PROMOTION	-	-	-	-	-	MARKETING AND PROMOTION	-	-	-	8	-
ALL OTHER	-	-	-	-	-	ALL OTHER	-	-	-	-	-
		4	(4)	50		OPERATING INCOME				9	
OPERATING INCOME	2	2	-	57	5	OPERATING INCOME	-	-	-	(4)	6
NONOPERATING (INCOME) AND EXPENSE						NONOPERATING (INCOME) AND EXPENSE					
DEPRECIATION	5	3	2	38	1	DEPRECIATION	-	-	-	-	-
NET OPERATING INCOME	(3)	(1)	(2)	19	4	NET OPERATING INCOME				(4)	6

(\$ 000's)

**STATEMENT OF OPERATIONS FOR THE ONE MONTH
PERIOD ENDING JULY 31, 2016
PORT AUTHORITY OF NEW HAMPSHIRE (RESTRICTED)**

(CONTINUED)

(\$ 000's)

	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	YEAR TO DATE VARIANCE	FISCAL YEAR BUDGET	PRIOR YEAR ACTUAL TO DATE				
REVOLVING LOAN FUND									
OPERATING REVENUES	4	3	1	37	3				
OPERATING EXPENSES									
PERSONNEL SERVICES AND BENEFITS	-	-	-	-	-	88	78	330	
BUILDINGS AND FACILITIES MAINTENANCE	-	-	-	-	-	-	-	43	
GENERAL AND ADMINISTRATIVE	-	-	-	1	-	88	78	373	
UTILITIES	-	-	-	-	-	-	-	-	
PROFESSIONAL SERVICES	2	2	-	22	2	131	131	115	
MARKETING AND PROMOTION	-	-	-	-	-	944	954	666	
ALL OTHER	-	-	-	-	-	<u>1,075</u>	<u>1,085</u>	<u>781</u>	
						<u>1,163</u>	<u>1,163</u>	<u>1,154</u>	
OPERATING INCOME	2	1	1	14	1	92.4	93.3	70.3	
NONOPERATING (INCOME) AND EXPENSE									
DEPRECIATION	-	-	-	-	-				
NET OPERATING INCOME	2	1	1	14	1	17.4	18.3	(4.7)	

REVOLVING LOAN FUND RECONCILIATION

CASH BALANCES

GENERAL FUNDS 88 78 330
RESTRICTED FUNDS - - 43

**LOANS
OUTSTANDING**

CURRENT 131 131 115
LONG TERM 944 954 666

**CAPITAL
UTILIZATION
RATE- % (*)**

92.4 93.3 70.3

**FUND EXCESS
(DEFICIENCY)- %
(*)**

17.4 18.3 (4.7)

(*) EXCLUDES SEQUESTERED FUNDS.

PEASE DEVELOPMENT AUTHORITY STATEMENT OF NET POSITION (EXCLUDING PORT AUTHORITY OF NEW HAMPSHIRE)

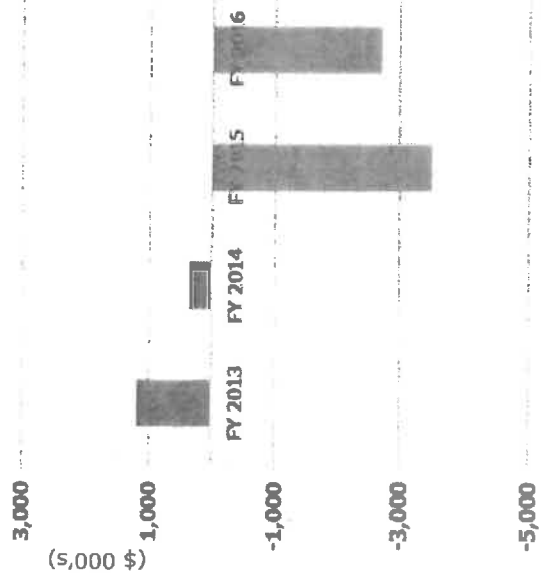
(\$ 000's)

	JUL 31 2016	JUN 30 2016	JUL 31 2016	JUN 30 2016
ASSETS				
CURRENT ASSETS				
CASH AND EQUIVALENTS	1,969	1,033		1,302
ACCOUNTS RECEIVABLE- NET	373	521		269
OTHER ASSETS	398	434		318
TOTAL CURRENT ASSETS	<u>2,740</u>	<u>1,988</u>		-
RESTRICTED ASSETS				
CASH AND EQUIVALENTS				116
ACCOUNTS RECEIVABLES- NET				-
TOTAL RESTRICTED ASSETS				116
CAPITAL ASSETS				
LAND, BUILDINGS AND EQUIPMENT	49,870	50,187		56,600
CONSTRUCTION IN PROCESS (PAGES #10-#14)	7,466	7,505		56,957
OTHER- LT RECEIVABLE	<u>28</u>	<u>57,692</u>		-
TOTAL ASSETS	<u>60,105</u>	<u>59,680</u>		-
DEFERRED OUTFLOWS OF RESOURCES				
PENSION	<u>333</u>	<u>333</u>		(1,760)
TOTAL NET POSITION	<u>54,840</u>	<u>54,372</u>		(2,585)
LIABILITIES				
CURRENT LIABILITIES				
ACCOUNTS PAYABLE	1,376			1,302
ACCOUNTS PAYABLE- CONSTRUCTION	270			269
UNEARNED REVENUE	201			318
REVOLVING LOC FACILITY	-			-
CURRENT PORTION- LT LIABILITIES	116			116
TOTAL CURRENT LIABILITIES	<u>1,963</u>			<u>2,005</u>
NONCURRENT LIABILITIES				
NET PENSION LIABILITY	2,913			2,913
OTHER LT LIABILITIES	349			349
TOTAL LIABILITIES	<u>3,262</u>			<u>3,262</u>
DEFERRED INFLOWS OF RESOURCES	<u>5,225</u>			<u>5,267</u>
PENSION	<u>373</u>			<u>373</u>
NET POSITION				
NET INVESTMENT IN CAPITAL ASSETS	56,600			56,957
RESTRICTED FOR:				
REVOLVING LOAN FUND	-			-
HARBOR DREDGING	-			-
FOREIGN TRADE ZONE	-			-
UNRESTRICTED	(1,760)			(2,585)
TOTAL NET POSITION	<u>54,840</u>			<u>54,372</u>

DISCUSSION AND ANALYSIS

- CONTINUED FINANCIAL OBLIGATION TO SUPPORT NONGRANT RELATED CAPITAL PROJECTS AND DEBT REPAYMENT.
- REVENUE ESCALATION / CPI HAS BEEN EXCEEDED BY COST ESCALATION RELATIVE TO PERSONNEL SERVICES AND BENEFITS.

NET UNRESTRICTED POSITION AT JUNE 30



PORT AUTHORITY OF NEW HAMPSHIRE STATEMENT OF NET POSITION- UNRESTRICTED FUNDS

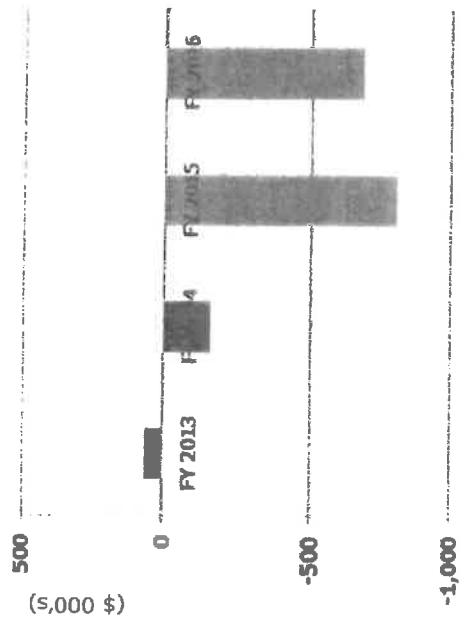
(\$ 000's)

	JUL 31 2016	JUN 30 2016	JUL 31 2016	JUN 30 2016
ASSETS				
CURRENT ASSETS				
CASH AND EQUIVALENTS	693	680	405	395
ACCOUNTS RECEIVABLE- NET	75	68	-	4
OTHER ASSETS	25	33	215	279
TOTAL CURRENT ASSETS	793	781	620	678
RESTRICTED ASSETS				
CASH AND EQUIVALENTS	-	-	774	774
ACCOUNTS RECEIVABLES- NET	-	-	-	-
TOTAL RESTRICTED ASSETS	-	-	774	774
CAPITAL ASSETS				
LAND, BUILDINGS AND EQUIPMENT	8,873	8,931	99	99
CONSTRUCTION IN PROCESS (PAGES #10-#14)	1,935	1,935	10,808	10,861
TOTAL ASSETS	10,808	10,866	10,808	10,861
DEFERRED OUTFLOWS OF RESOURCES				
PENSION	80	80	(622)	(686)
TOTAL NET POSITION	10,728	10,786	10,186	10,175
LIABILITIES				
CURRENT LIABILITIES				
ACCOUNTS PAYABLE	-	-	-	-
ACCOUNTS PAYABLE- CONSTRUCTION	-	-	-	-
UNEARNED REVENUE	-	-	-	-
REVOLVING LOC FACILITY	-	-	-	-
CURRENT PORTION- LT LIABILITIES	-	-	-	-
TOTAL CURRENT LIABILITIES	-	-	-	-
NONCURRENT LIABILITIES				
NET PENSION LIABILITY	-	-	-	-
OTHER LT LIABILITIES	-	-	-	-
TOTAL LIABILITIES	-	-	-	-
DEFERRED INFLOWS OF RESOURCES				
PENSION	-	-	-	-
NET POSITION				
NET INVESTMENT IN CAPITAL ASSETS	-	-	-	-
RESTRICTED FOR:				
REVOLVING LOAN FUND	-	-	-	-
HARBOR DREDGING	-	-	-	-
FOREIGN TRADE ZONE	-	-	-	-
UNRESTRICTED	-	-	-	-
TOTAL NET POSITION	10,186	10,175	10,186	10,175

DISCUSSION AND ANALYSIS

- CONTINUED FINANCIAL OBLIGATION TO SUPPORT UNREIMBURSED CAPITAL PROJECTS HAS DETERIORATED FINANCIAL STRUCTURE AND MAY REQUIRE REDUCTION IN SERVICES.
- \$ 1.9 MILLION IN STORM WATER MANAGEMENT SYSTEM MODIFICATION AND IMPROVEMENT PROJECT COSTS IN PAST THREE FISCAL YEARS. THE PIER EXPANSION FUND HAS PROVIDED \$1.0 MILLION IN MONIES WHILE \$0.9 MILLION HAS BEEN ABSORBED BY UNRESTRICTED FUND BALANCES.

**NET UNRESTRICTED POSITION
AT JUNE 30**



PORT AUTHORITY OF NEW HAMPSHIRE STATEMENT OF NET POSITION- FOREIGN TRADE ZONE

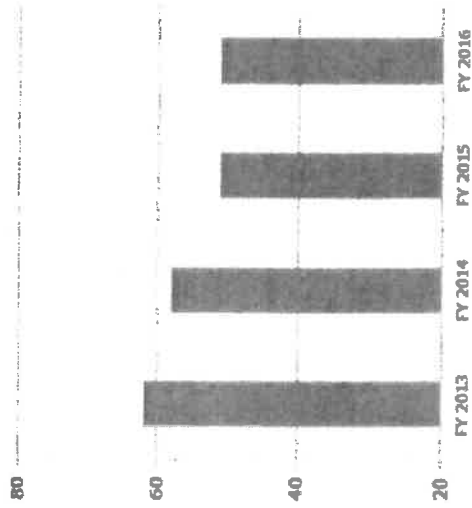
(\$ 000's)

	JUL 31 2016	JUN 30 2016	JUL 31 2016	JUN 30 2016
ASSETS				
CURRENT ASSETS				
CASH AND EQUIVALENTS	-	-	-	-
ACCOUNTS RECEIVABLE- NET	-	-	-	-
OTHER ASSETS	-	-	-	-
TOTAL CURRENT ASSETS	0	0	0	0
RESTRICTED ASSETS				
CASH AND EQUIVALENTS	51	51	51	51
ACCOUNTS RECEIVABLES- NET	0	0	0	0
TOTAL RESTRICTED ASSETS	51	51	51	51
CAPITAL ASSETS				
LAND, BUILDINGS AND EQUIPMENT	-	-	-	-
CONSTRUCTION IN PROCESS (PAGES #10-#14)	-	-	-	-
TOTAL ASSETS	51	51	51	51
DEFERRED OUTFLOWS OF RESOURCES				
PENSION	-	-	-	-
TOTAL NET POSITION	51	51	51	51
LIABILITIES				
CURRENT LIABILITIES				
ACCOUNTS PAYABLE	-	-	-	-
ACCOUNTS PAYABLE- CONSTRUCTION	-	-	-	-
UNEARNED REVENUE	-	-	-	-
REVOLVING LOC FACILITY	-	-	-	-
CURRENT PORTION- LT LIABILITIES	-	-	-	-
TOTAL CURRENT LIABILITIES	0	0	0	0
NONCURRENT LIABILITIES				
NET PENSION LIABILITY	-	-	-	-
OTHER LT LIABILITIES	-	-	-	-
TOTAL LIABILITIES	0	0	0	0
DEFERRED INFLOWS OF RESOURCES				
PENSION	-	-	-	-
NET POSITION				
NET INVESTMENT IN CAPITAL ASSETS	-	-	-	-
RESTRICTED FOR:				
REVOLVING LOAN FUND	-	-	-	-
HARBOR DREDGING	-	-	-	-
FOREIGN TRADE ZONE	51	51	51	51
UNRESTRICTED	-	-	-	-
TOTAL NET POSITION	51	51	51	51

DISCUSSION AND ANALYSIS

- STEADY STATE WITH NO INDICATION OF FINANCIAL CHALLENGES.
- DURING FY 2016 WESTINGHOUSE ELECTRIC SUSPENDS THEIR PARTICIPATION IN FTZ

**NET RESTRICTED POSITION
AT JUNE 30**



(\$,000 \$)

PORT AUTHORITY OF NEW HAMPSHIRE STATEMENT OF NET POSITION- HARBOR DREDGING

(\$ 000's)

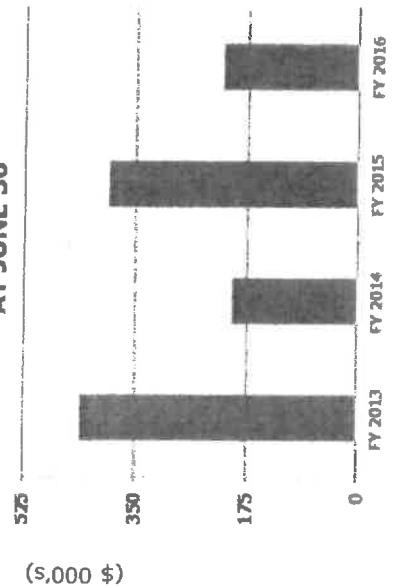
	JUL 31 2016	JUN 30 2016	JUL 31 2016	JUN 30 2016
ASSETS				
CURRENT ASSETS				
CASH AND EQUIVALENTS	-	-	-	-
ACCOUNTS RECEIVABLE- NET	-	-	6	6
OTHER ASSETS	-	-	-	-
TOTAL CURRENT ASSETS	-	-	6	6
RESTRICTED ASSETS				
CASH AND EQUIVALENTS	463	473	-	-
ACCOUNTS RECEIVABLES- NET	3	3	-	-
TOTAL RESTRICTED ASSETS	466	476	-	-
CAPITAL ASSETS				
LAND, BUILDINGS AND EQUIPMENT	686	692	-	-
CONSTRUCTION IN PROCESS (PAGES #10-#14)	6	6	686	692
TOTAL ASSETS	692	698	692	692
DEFERRED OUTFLOWS OF RESOURCES				
PENSION	-	-	214	211
TOTAL NET POSITION	900	903	900	903
LIABILITIES				
CURRENT LIABILITIES				
ACCOUNTS PAYABLE	252	-	-	-
ACCOUNTS PAYABLE- CONSTRUCTION	6	-	-	-
UNEARNED REVENUE	-	-	-	-
REVOLVING LOC FACILITY	-	-	-	-
CURRENT PORTION- LT LIABILITIES	-	-	-	-
TOTAL CURRENT LIABILITIES	258	-	-	-
NONCURRENT LIABILITIES				
NET PENSION LIABILITY	-	-	-	-
OTHER LT LIABILITIES	-	-	-	-
TOTAL LIABILITIES	258	-	-	-
DEFERRED INFLOWS OF RESOURCES				
PENSION	-	-	-	-
NET POSITION				
NET INVESTMENT IN CAPITAL ASSETS	-	-	-	-
RESTRICTED FOR:				
REVOLVING LOAN FUND	-	-	-	-
HARBOR DREDGING	214	1,174	-	211
FOREIGN TRADE ZONE	-	-	-	-
UNRESTRICTED	-	-	-	-
TOTAL NET POSITION	900	903	900	903

DISCUSSION AND ANALYSIS

CONTINUED FINANCIAL OBLIGATION TO SUPPORT UNREIMBURSED CAPITAL PROJECTS OR REPAIRS AND MAINTENANCE FOR PORT OPERATIONS.

- FY 2011- HAMPTON HARBOR \$ 140
- FY 2012- SEABROOK / HAMPTON 200
- FY 2013- TURNING BASIN 90
- FY 2014- TURNING BASIN 98
- FY 2015
- GROUND TRUCK SCALE 120
- ALL OTHER 69
- FY 2016
- BOAT REMOVAL 18
- PERMITS 13
- ALL OTHER 30

**NET RESTRICTED POSITION
AT JUNE 30**

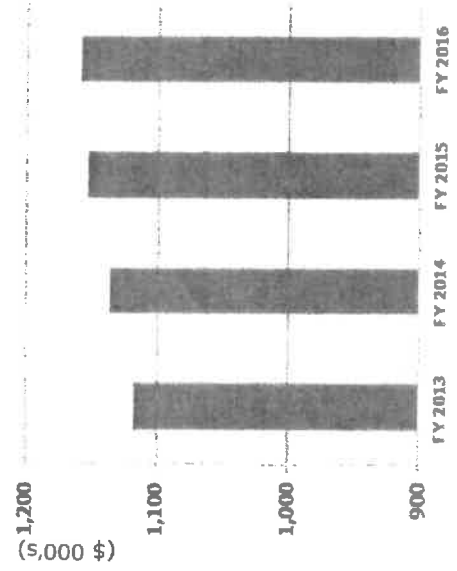


PORT AUTHORITY OF NEW HAMPSHIRE STATEMENT OF NET POSITION- REVOLVING LOAN

(\$ 000's)

	JUL 31 2016	JUN 30 2016	JUL 31 2016	JUN 30 2016
ASSETS				
CURRENT ASSETS				
CASH AND EQUIVALENTS	-	-	2	3
ACCOUNTS RECEIVABLE- NET	-	-	-	-
OTHER ASSETS	-	-	-	-
TOTAL CURRENT ASSETS	-	-	-	-
RESTRICTED ASSETS				
CASH AND EQUIVALENTS	88	78	-	-
ACCOUNTS RECEIVABLES- NET	1,075	1,084	-	-
TOTAL RESTRICTED ASSETS	1,163	1,162	2	3
LIABILITIES				
CURRENT LIABILITIES				
ACCOUNTS PAYABLE	-	-	-	-
ACCOUNTS PAYABLE- CONSTRUCTION	-	-	-	-
UNEARNED REVENUE	-	-	-	-
REVOLVING LOC FACILITY	-	-	-	-
CURRENT PORTION- LT LIABILITIES	-	-	-	-
TOTAL CURRENT LIABILITIES	-	-	-	-
NONCURRENT LIABILITIES				
NET PENSION LIABILITY	-	-	-	-
OTHER LT LIABILITIES	-	-	-	-
TOTAL LIABILITIES	-	-	-	-

NET RESTRICTED POSITION AT JUNE 30



DISCUSSION AND ANALYSIS

- STEADY STATE WITH NO INDICATION OF ANY FINANCIAL CHALLENGES RELATIVE TO THE FUND BALANCE.
- CURRENT REGULATORY CLIMATE DOES HOWEVER POTENTIALLY CHALLENGE THE DEMAND FOR FUTURE LOANS AND POTENTIALLY, REPAYMENT OF CURRENT LOANS OUTSTANDING.

	JUL 31 2016	JUN 30 2016	JUL 31 2016	JUN 30 2016
ASSETS				
CURRENT ASSETS				
CASH AND EQUIVALENTS	-	-	2	3
ACCOUNTS RECEIVABLE- NET	-	-	-	-
OTHER ASSETS	-	-	-	-
TOTAL CURRENT ASSETS	-	-	-	-
RESTRICTED ASSETS				
CASH AND EQUIVALENTS	88	78	-	-
ACCOUNTS RECEIVABLES- NET	1,075	1,084	-	-
TOTAL RESTRICTED ASSETS	1,163	1,162	2	3
LIABILITIES				
CURRENT LIABILITIES				
ACCOUNTS PAYABLE	-	-	-	-
ACCOUNTS PAYABLE- CONSTRUCTION	-	-	-	-
UNEARNED REVENUE	-	-	-	-
REVOLVING LOC FACILITY	-	-	-	-
CURRENT PORTION- LT LIABILITIES	-	-	-	-
TOTAL CURRENT LIABILITIES	-	-	-	-
NONCURRENT LIABILITIES				
NET PENSION LIABILITY	-	-	-	-
OTHER LT LIABILITIES	-	-	-	-
TOTAL LIABILITIES	-	-	-	-
DEFERRED INFLOWS OF RESOURCES				
PENSION	-	-	-	-
NET POSITION				
NET INVESTMENT IN CAPITAL ASSETS	-	-	-	-
RESTRICTED FOR:				
REVOLVING LOAN FUND	1,161	-	1,161	1,159
HARBOR DREDGING	-	-	-	-
FOREIGN TRADE ZONE	-	-	-	-
UNRESTRICTED	-	-	-	-
TOTAL NET POSITION	1,161	1,159	1,161	1,159

CASH FLOW PROJECTIONS FOR THE NINE MONTH PERIOD ENDING MAY 31, 2017

**FINANCE COMMITTEE MEETING
SEPTEMBER 12, 2016**



TABLE OF CONTENTS

PEASE DEVELOPMENT AUTHORITY

SUMMARY OVERVIEW

CAPITAL EXPENDITURES

GRANT AWARDS

CREDIT FACILITIES

PAGES

3-4

5-8

9

10

DIVISION OF PORTS AND HARBORS

SUMMARY OVERVIEW- UNRESTRICTED FUNDS

RESTRICTED FUNDS

 HARBOR DREDGING AND PIER MAINTENANCE

 FOREIGN TRADE ZONE

 REVOLVING LOAN

11-12

13

14

15

PEASE DEVELOPMENT AUTHORITY CASH FLOW SUMMARY OVERVIEW SEPTEMBER 1, 2016 TO MAY 31, 2017

(EXCLUDING DIVISION OF PORTS AND HARBORS)

(\$ 000's)

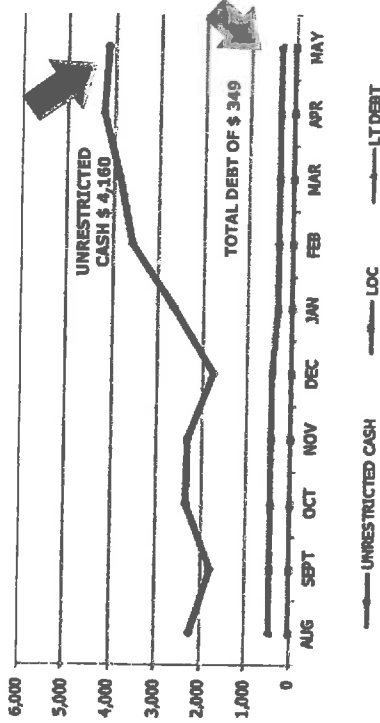
	AMOUNT
OPENING FUND BALANCE	<u>2,231</u>
SOURCES OF FUNDS	
TRADEPORT TENANTS	6,798
GRANT AWARDS (SEE PAGE #9)	2,727
MUNICIPAL SERVICE FEE (COP)- NET	1,234
GOLF COURSE FEE AND CONCESSION REVENUES	875
PORTSMOUTH AIRPORT	420
SKYHAVEN AIRPORT HANGAR AND FUEL REVENUES	151
EXTERNAL BANK WORKING CAPITAL- NET	-
	<u>12,205</u>
USES OF FUNDS	
PERSONNEL SERVICES AND BENEFITS	3,985
CAPITAL EXPENDITURES- GRANT (SEE PAGE #5)	3,942
OPERATING EXPENSES	1,145
CAPITAL EXPENDITURES- NON GRANT (SEE PAGES #6-#8)	1,088
LONG TERM DEBT RETIREMENT	116
	<u>10,276</u>
NET CASH FLOW	<u>1,929</u>
CLOSING FUND BALANCE	<u>4,160</u>

DISCUSSION

THE PDA DOES NOT ANTICIPATE THE NEED TO FURTHER UTILIZE IT'S SHORT TERM LINE OF CREDIT WITH THE PROVIDENT BANK TO PRIMARILY FINANCE PROJECTED GRANT RELATED CAPITAL EXPENDITURES.

CURRENT SENSITIVITIES TOWARD FUTURE PROJECTIONS INCLUDE 1) RECEIPT OF FEDERAL / STATE GRANT AWARDS, 2) ACCURACY OF CAPITAL EXPENDITURE FORECAST AND 3) TRADEPORT REVENUE STREAMS.

PROJECTED CASH AND DEBT BALANCES



TOTAL FUND BALANCES	BALANCE AT 08-31-2016	BALANCE AT 06-30-2016
PDA UNRESTRICTED	2,231	1,022
PDA DESIGNATED	12	12
TOTAL	<u>2,243</u>	<u>1,034</u>

PEASE DEVELOPMENT AUTHORITY
STATEMENT OF CASH FLOW (EXCLUDING THE DIVISION OF PORTS AND HARBORS)
SEPTEMBER 1, 2016 TO MAY 31, 2017

(\$ 000's)

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	TOTAL
OPENING FUND BALANCE	2,231	1,776	2,343	2,313	1,752	2,656	3,598	3,871	4,240	2,231
SOURCES OF FUNDS										
TRADEPORT TENANTS	590	1,078	585	585	1,075	595	615	1,075	600	6,798
GRANT AWARDS (SEE PAGE #9)	-	25	230	1,012	160	621	39	30	610	2,727
MUNICIPAL SERVICE FEE	235	365	235	235	365	235	235	365	235	2,505
GOLF COURSE	200	185	100	40	40	40	40	65	165	875
PORTSMOUTH AIRPORT	45	50	45	45	50	45	45	50	45	420
SKYHAVEN AIRPORT	18	18	17	16	16	16	16	17	17	151
WORKING CAPITAL RLOC- NET	-	-	-	-	-	-	-	-	-	-
	1,088	1,721	1,212	1,933	1,706	1,552	990	1,602	1,672	13,476
USE OF FUNDS										
PERSONNEL SERVICES AND BENEFITS	435	420	415	450	450	460	460	455	440	3,985
CAPITAL- GRANT RELATED (SEE PAGE #5)	682	409	570	500	75	40	45	564	1,057	3,942
CAPITAL- NONGRANT (SEE PAGES #6-#8)	306	225	132	34	35	-	102	114	140	1,088
MUNICIPAL SERVICE FEE	-	-	-	1,250	21	-	-	-	-	1,271
OPERATING EXPENSES	120	100	125	260	105	110	110	100	115	1,145
LONG TERM DEBT RETIREMENT	=	=	=	=	116	=	=	=	=	116
	1,543	1,154	1,242	2,494	802	610	717	1,233	1,752	11,547
NET CASH FLOW	(455)	567	(30)	(561)	904	942	273	369	(80)	1,929
CLOSING FUND BALANCE	1,776	2,343	2,313	1,752	2,656	3,598	3,871	4,240	4,160	4,160

PEASE DEVELOPMENT AUTHORITY
CAPITAL EXPENDITURES (EXCLUDING THE DIVISION OF PORTS AND HARBORS)
SEPTEMBER 1, 2016 TO MAY 31, 2017

(\$ 000's)

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	TOTAL
GRANT REIMBURSEMENT										
PORTSMOUTH AIRPORT										
AIR NATIONAL GUARD TAXIWAY ALPHA	-	-	-	10	5	10	5	500	800	1,330
OBSTRUCTION MITIGATION- PHASE II	140	45	20	20	15	15	15	12	5	287
IDENTIFICATION MANAGEMENT SYSTEM	104	50	80	20	30	10	10	2	2	308
RW PRELIMINARY DESIGN	13	8	5	5	5	5	-	-	-	41
ASR CONSTRUCTION (SBG 1602)	240	42	-	-	-	-	-	-	-	282
PAVEMENT AND DRAINAGE (SBG 1603)	60	50	27	-	-	-	-	-	-	137
BATHROOM RENOVATIONS	70	149	125	120	20	-	-	-	-	484
	<u>627</u>	<u>344</u>	<u>257</u>	<u>175</u>	<u>75</u>	<u>40</u>	<u>30</u>	<u>514</u>	<u>807</u>	<u>2,869</u>
SKYHAVEN AIRPORT										
RUNWAY CONSTRUCTION	25	25	250	225	-	-	-	-	-	525
TAXILANE PAVEMENT (CONSTRUCTION)	-	15	50	100	-	-	15	50	250	480
TAXILANE PAVEMENTS (DESIGN)	5	10	10	-	-	-	-	-	-	25
RUNWAY DESIGN	25	15	3	-	-	-	-	-	-	43
	<u>55</u>	<u>65</u>	<u>313</u>	<u>325</u>	<u>-</u>	<u>-</u>	<u>15</u>	<u>50</u>	<u>250</u>	<u>1,073</u>
TOTAL GRANT	682	409	570	500	75	40	45	564	1,057	3,942

NOTE:
 ** PENDING BOARD APPROVAL

PEASE DEVELOPMENT AUTHORITY

CAPITAL EXPENDITURES (EXCLUDING THE DIVISION OF PORTS AND HARBORS)

SEPTEMBER 1, 2016 TO MAY 31, 2017

(\$ 000's)

(CONTINUED):

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	TOTAL
<u>NONGRANT REIMBURSEMENT</u>										
TRADEPORT										
WATER TOWER LOGO	-	33	-	-	-	-	-	-	-	33
OIL WATER SEPARATOR CLEANING**	-	-	-	-	35	-	-	-	-	35
DRAINAGE DITCHES	-	10	-	-	-	-	-	-	-	10
SURFACE TRANSPORTATION PLAN	-	-	10	-	-	-	-	-	-	10
	=	43	10	=	35	=	=	=	=	88

NOTE:
** PENDING BOARD APPROVAL

7

PEASE DEVELOPMENT AUTHORITY
CAPITAL EXPENDITURES (EXCLUDING THE DIVISION OF PORTS AND HARBORS)
SEPTEMBER 1, 2016 TO MAY 31, 2017

(\$ 000's)

(CONTINUED):

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	TOTAL
<u>NONGRANT REIMBURSEMENT</u>										
SKYHAVEN AIRPORT										
RE-ROOF TERMINAL BUILDING**								25		25
ADMINISTRATION										
COMPUTERS / PRINTERS / SOFTWARE / SERVERS / TELECOMMUNICATIONS **				6				4		10
GOLF COURSE										
DEBRIS BLOWER **	8									8
GREENS ROLLER**							15			15
BLUE COURSE BRIDGES**	9						20			29
SIMULATOR UPGRADES		13								13
CLUBHOUSE EQUIPMENT **	2		25	26						53
ROUGH MOWER **							67			67
COURSE IRRIGATION ALTERNATIVES**	2	2	2	2						8
	21	15	27	28			102			193

NOTE:
 ** PENDING BOARD APPROVAL

PEASE DEVELOPMENT AUTHORITY CAPITAL EXPENDITURES SEPTEMBER 1, 2016 TO MAY 31, 2017

(EXCLUDING THE DIVISION OF PORTS AND HARBORS)

(CONTINUED): (\$ 000's)

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	TOTAL
NONGRANT REIMBURSEMENT (CONTINUED):										
PORTSMOUTH AIRPORT										
AIRFIELD RUNWAY RELAMPING (LED)	35	15	-	-	-	-	-	-	-	50
ROOF REPLACEMENT TERMINAL BUILDING	200	100	70	-	-	-	-	-	-	370
REROOFING OF HUT # 7 AND #8 **	50	-	-	-	-	-	-	-	-	50
NORTH WEATHER STATION GENERATOR **	-	35	-	-	-	-	-	-	-	35
TERMINAL CARPET REPLACEMENT **	-	-	25	-	-	-	-	-	-	25
	<u>285</u>	<u>150</u>	<u>95</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>530</u>
MAINTENANCE										
HVAC SYSTEM UPGRADE- 7 LEE STREET **	-	-	-	-	-	-	-	35	-	35
STEEL PLOW / SANDER	-	7	-	-	-	-	-	-	-	7
FORKLIFT REPLACEMENT**	-	-	-	-	-	-	-	-	25	25
TERMINAL RTU**	-	-	-	-	-	-	-	50	50	100
75 ROCHESTER- FIRE ALARM **	-	10	-	-	-	-	-	-	-	10
VEHICLE FLEET REPLACEMENT**	-	-	-	-	-	-	-	-	65	65
	<u>-</u>	<u>17</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>85</u>	<u>140</u>	<u>242</u>
TOTAL NONGRANT	306	225	132	34	35	-	102	114	140	1,088

NOTE:
** PENDING BOARD APPROVAL

PEASE DEVELOPMENT AUTHORITY RECEIPT GRANT AWARDS (EXCLUDING THE DIVISION OF PORTS AND HARBORS) SEPTEMBER 1, 2016 TO MAY 31, 2017

(\$ 000's)

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	TOTAL
PORTSMOUTH AIRPORT										
AIR NATIONAL GUARD TAXIWAY ALPHA	-	-	-	-	-	-	20	15	500	535
OBSTRUCTION MITIGATION- PHASE II	-	-	175	-	-	50	-	-	40	265
IDENTIFICATION MANAGEMENT SYSTEM	-	-	-	150	-	100	-	-	10	260
R/W PRELIMINARY DESIGN	-	-	20	-	-	-	19	-	-	39
ASR CONSTRUCTION (SBG 1602)	-	-	-	267	-	-	-	-	-	267
PAVEMENT AND DRAINAGE (SBG 1603)	-	-	-	95	-	20	-	-	-	115
BATHROOM RENOVATIONS	-	-	-	215	-	230	-	15	-	460
SKYHAVEN AIRPORT										
RUNWAY CONSTRUCTION	-	-	-	285	-	215	-	-	-	500
TAXILANE PAVEMENT- CONSTRUCTION	-	-	-	-	160	-	-	-	60	220
TAXILANE PAVEMENT- DESIGN	-	-	35	-	-	6	-	-	-	41
TRADEPORT										
MULTI USE PATH (GRAFTON DRIVE SECTION ONLY)	-	25	-	-	-	-	-	-	-	25
TOTAL GRANT	=	<u>25</u>	<u>230</u>	<u>1,012</u>	<u>160</u>	<u>621</u>	<u>39</u>	<u>30</u>	<u>610</u>	<u>2,727</u>

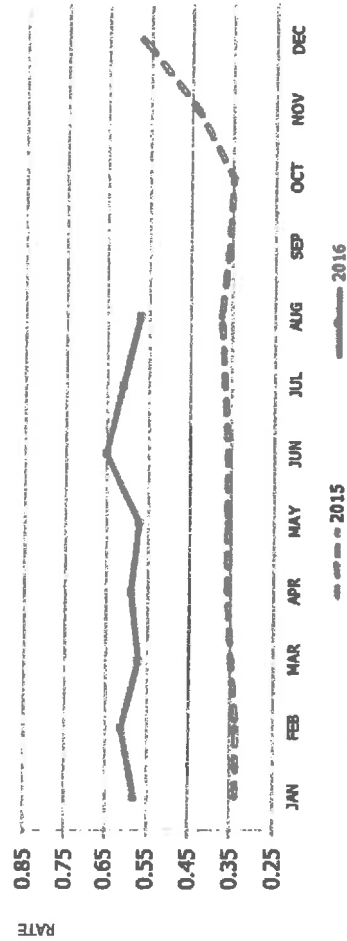
PEASE DEVELOPMENT AUTHORITY CREDIT FACILITIES AND OUTSTANDING DEBT ANALYSIS

(\$ 000's)

AMOUNT OF ORIGINAL CREDIT FACILITY	5,000	THE PROVIDENT BANK (RLOC)
AMOUNT AVAILABLE	5,000	
EFFECTIVE DATE	03-10-2011	
TERM DATE	12-31-2016	
PURPOSE	TO PROVIDE WORKING CAPITAL	
INTEREST RATE	ONE MONTH FHLB (CLASSIC) + 250 BASIS POINTS	
MINIMUM SIZE OF DRAWDOWN	NO MINIMUM	
OTHER	DOES NOT CARRY THE STATE GUARANTEE	

OUTSTANDING DEBT ANALYSIS	BALANCE AT 08-31-2016	BALANCE AT 06-30-2016	MATURITY DATE	INTEREST RATE %
THE PROVIDENT BANK (RLOC)	-	-	12-31-2016	VARIABLE
CITY OF PORTSMOUTH	465	465	12-31-2020	4.50
	<u>465</u>	<u>465</u>		
WEIGHTED AVERAGE	4.50	4.50		

TRENDING THE ONE MONTH FHLB (BOSTON) INTEREST RATE



DIVISION OF PORTS AND HARBORS CASH FLOW SUMMARY OVERVIEW (EXCLUDING RESTRICTED FUNDS) SEPTEMBER 1, 2016 TO MAY 31, 2017

(\$ 000's)

	AMOUNT
OPENING FUND BALANCE	<u>794</u>
SOURCES OF FUNDS	
FACILITY RENTALS	484
MOORING FEES	325
REGISTRATIONS / WHARFAGE	280
FUEL SALES	220
PARKING FEES AND CONCESSIONS	71
	<u>1,380</u>
USES OF FUNDS	
PERSONNEL SERVICES AND BENEFITS	778
OPERATING EXPENSES	562
FUEL PROCUREMENT	213
CAPITAL EXPENDITURES	-
ALL OTHER	200
	<u>1,753</u>
	<u>(373)</u>
NET CASH FLOW	
CLOSING FUND BALANCE	<u>421</u>

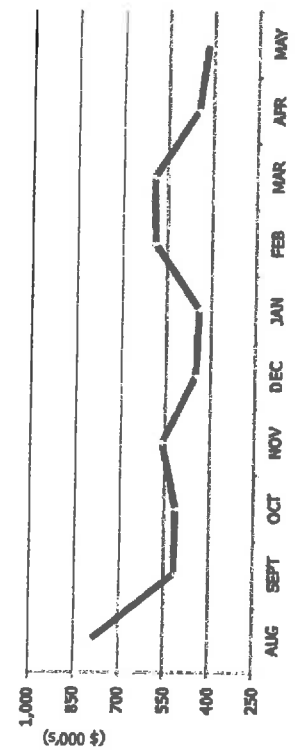
DISCUSSION

CURRENT SENSITIVITIES TOWARD FUTURE PROJECTIONS INCLUDE 1) ACCURACY OF CAPITAL EXPENDITURE FORECAST, 2) WORKERS COMPENSATION CLAIMS AND OR LEGAL SETTLEMENTS, 3) FUEL CONSUMPTION DEMAND AND 4) CONTINUED CONTAINMENT OF EMPLOYEE OVERTIME.

LEASE AGREEMENT WITH STATE OF MAINE DEPARTMENT OF TRANSPORTATION EXPIRES **DECEMBER 31, 2017**.

\$ 252 LOAN AMORTIZATION PERIOD AND INTEREST RATE ASSOCIATED WITH HB 25-FN-A (PISCATAQUA RIVER TURNING BASIN), HAS YET TO BE DETERMINED.

PROJECTED UNRESTRICTED CASH BALANCES



	BALANCE AT 08-31-2016	BALANCE AT 06-30-2016
TOTAL FUND BALANCES		
UNRESTRICTED FUNDS	794	680
HARBOR DREDGING	457	473
FOREIGN TRADE ZONE	51	46
REVOLVING LOAN FUND	<u>107</u>	<u>78</u>
TOTAL	<u>1,408</u>	<u>1,277</u>

DIVISION OF PORTS AND HARBORS

STATEMENT OF CASH FLOW- UNRESTRICTED FUNDS

SEPTEMBER 1, 2016 TO MAY 31, 2017

(\$ 000's)

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	TOTAL
OPENING FUND BALANCE	<u>794</u>	<u>518</u>	<u>516</u>	<u>561</u>	<u>451</u>	<u>442</u>	<u>592</u>	<u>596</u>	<u>449</u>	<u>794</u>
SOURCES OF FUNDS										
FACILITY RENTALS	54	55	53	54	53	53	54	54	54	484
CONCESSION REVENUES	2	1	-	-	-	-	-	2	3	8
MOORING FEES	-	-	-	-	65	200	60	-	-	325
REGISTRATIONS / WHARFAGE	25	15	85	75	20	10	15	25	10	280
PARKING FEES	18	15	5	-	-	-	-	10	15	63
FUEL SALES	25	25	25	20	20	20	25	30	30	220
	<u>124</u>	<u>111</u>	<u>168</u>	<u>149</u>	<u>158</u>	<u>283</u>	<u>154</u>	<u>121</u>	<u>112</u>	<u>1,380</u>
USE OF FUNDS										
PERSONNEL SERVICES AND BENEFITS	170	45	40	165	47	48	49	165	49	778
BUILDINGS AND FACILITIES	20	20	18	20	18	20	22	24	20	182
GENERAL AND ADMINISTRATIVE	10	10	9	11	10	11	9	12	9	91
UTILITIES	17	15	18	29	33	35	32	25	20	224
PROFESSIONAL SERVICES	-	-	15	-	40	-	-	10	-	65
FUEL PROCUREMENT	23	23	23	19	19	19	23	32	32	213
CAPITAL EXPENDITURES AND OTHER	160	-	-	15	-	-	15	-	10	200
	<u>400</u>	<u>113</u>	<u>123</u>	<u>259</u>	<u>167</u>	<u>133</u>	<u>150</u>	<u>268</u>	<u>140</u>	<u>1,753</u>
NET CASH FLOW	<u>(276)</u>	<u>(2)</u>	<u>45</u>	<u>(110)</u>	<u>(9)</u>	<u>150</u>	<u>4</u>	<u>(147)</u>	<u>(28)</u>	<u>(373)</u>
CLOSING FUND BALANCE	<u>518</u>	<u>516</u>	<u>561</u>	<u>451</u>	<u>442</u>	<u>592</u>	<u>596</u>	<u>449</u>	<u>421</u>	<u>421</u>

DIVISION OF PORTS AND HARBORS STATEMENT OF CASH FLOW- HARBOR DREDGING FUND SEPTEMBER 1, 2016 TO MAY 31, 2017

(\$ 000's)

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	TOTAL
OPENING FUND BALANCE	457	465	455	465	471	459	466	473	461	457
SOURCES OF FUNDS										
PIER USAGE FEES	7	9	7	5	6	5	6	6	4	55
REGISTRATIONS	1	1	2	1	1	1	1	2	1	11
FUEL FLOWAGE FEES	2	2	3	2	2	3	2	2	2	20
	10	12	12	8	9	9	9	10	7	86
USE OF FUNDS										
PERSONNEL SERVICES AND BENEFITS	-	-	-	-	-	-	-	-	-	-
BUILDINGS AND FACILITIES	-	-	2	-	1	-	-	2	-	5
GENERAL AND ADMINISTRATIVE	-	2	-	-	-	2	-	-	-	4
UTILITIES	-	-	-	-	-	-	-	-	-	-
PROFESSIONAL SERVICES	2	-	-	2	-	-	2	-	-	6
ALL OTHER	-	20	-	-	20	-	-	20	-	60
	2	22	2	2	21	2	2	22	-	75
NET CASH FLOW	8	(10)	10	6	(12)	7	7	(12)	7	11
CLOSING FUND BALANCE	465	455	465	471	459	466	473	461	468	468

DIVISION OF PORTS AND HARBORS
STATEMENT OF CASH FLOW- FOREIGN TRADE ZONE
SEPTEMBER 1, 2016 TO MAY 31, 2017

(\$ 000'S)

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	TOTAL
OPENING FUND BALANCE	51	51	49	49	54	52	52	52	51	51
SOURCES OF FUNDS										
FACILITY RENTALS	-	-	-	5	-	-	-	-	-	5
ALL OTHER	-	-	-	-	-	-	-	-	-	-
	<u>51</u>	<u>51</u>	<u>49</u>	<u>54</u>	<u>52</u>	<u>52</u>	<u>52</u>	<u>52</u>	<u>51</u>	<u>51</u>
USE OF FUNDS										
PERSONNEL SERVICES AND BENEFITS	-	-	-	-	-	-	-	-	-	-
BUILDINGS AND FACILITIES	-	-	-	-	-	-	-	-	-	-
GENERAL AND ADMINISTRATIVE	-	2	-	-	2	-	-	1	-	5
UTILITIES	-	-	-	-	-	-	-	-	-	-
PROFESSIONAL SERVICES	-	-	-	-	-	-	-	-	-	-
ALL OTHER	-	-	-	-	-	-	-	-	-	-
	<u>51</u>	<u>2</u>	<u>49</u>	<u>54</u>	<u>2</u>	<u>52</u>	<u>52</u>	<u>1</u>	<u>51</u>	<u>51</u>
NET CASH FLOW	-	(2)	-	5	(2)	-	-	(1)	-	-
CLOSING FUND BALANCE	51	49	49	54	52	52	52	51	51	51

DIVISION OF PORTS AND HARBORS STATEMENT OF CASH FLOW- REVOLVING LOAN SEPTEMBER 1, 2016 TO MAY 31, 2017

(\$ 000's)

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	TOTAL
OPENING FUND BALANCE	107	64	80	97	114	132	148	165	69	107
SOURCES OF FUNDS										
LOAN REPAYMENTS	14	15	15	15	15	15	15	14	14	132
INTEREST INCOME-LOANS	4	4	4	4	4	4	4	4	4	36
INTEREST INCOME- FUND BALANCE	1	-	-	-	1	-	-	-	1	3
SEQUESTERED FUNDS	-	-	-	-	-	-	-	-	-	-
	<u>19</u>	<u>19</u>	<u>19</u>	<u>19</u>	<u>20</u>	<u>19</u>	<u>19</u>	<u>18</u>	<u>19</u>	<u>171</u>
USE OF FUNDS										
NEW LOANS ISSUED	60	-	-	-	-	-	-	112	-	172
PERSONNEL SERVICES AND BENEFITS	-	-	-	-	-	-	-	-	-	-
BUILDINGS AND FACILITIES	-	-	-	-	-	-	-	-	-	-
GENERAL AND ADMINISTRATIVE	-	-	-	-	-	-	-	-	-	-
UTILITIES	-	-	-	-	-	-	-	-	-	-
PROFESSIONAL SERVICES	2	3	2	2	2	3	2	2	2	20
ALL OTHER	-	-	-	-	-	-	-	-	-	-
	<u>62</u>	<u>3</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>3</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>192</u>
NET CASH FLOW	(43)	16	17	17	18	16	17	(96)	17	(21)
CLOSING FUND BALANCE	64	80	97	114	132	148	165	69	86	86

MOTION

Director Bohenko:

In accordance with the recommendation of the Pease Development Authority Finance Committee, the PDA Board of Directors approves and authorizes the Executive Director and any other required signatories to:

1. extend the term of the Revolving Line of Credit Facility with Provident Bank through December 31, 2017; and
2. execute Certificate(s) of Resolution in such form as has been approved by PDA General Counsel and the Director of Finance and to enter into such agreements as may be required to effect this resolution;



all in accordance with the memorandum from Irving Canner, Director of Finance, dated September 6, 2016 attached hereto.

N:\RESOLVES\LineofCreditExtProvident0916.docx



PEASE
INTERNATIONAL
DEVELOPMENT
AUTHORITY

55 International Drive Portsmouth, NH 03801

Date: September 6, 2016
To: Dave Mullen- Executive Director 
From: Irv Canner- Director of Finance 
RE: Revolving Line of Credit Facility- Provident Bank

Consistent with our previous discussions, Pease Development Authority's (PDA) \$5,000,000 Revolving Line of Credit (RLOC) facility with the Provident Bank is scheduled to expire on December 31, 2016. Based on our most recent Capital Improvement Plan presented to the PDA Board of Directors on April 21, 2016 I am proposing that we extend the RLOC one year through December 31, 2017. The Provident Bank has provided us with a Commitment Letter outlining this request with no base line changes to the current RLOC facility. Key characteristics of the RLOC facility provides:

- Working capital needs to be determined at the discretion of the PDA.
- An interest rate benchmark of 250 basis points above the One Month Federal Home Loan Bank Regular Advance Rate (currently 0.35%) adjusted monthly.
- Unsecured with no collateral required.
- No non-usage fees.

The RLOC facility should be more than sufficient to meet our working capital needs through 2017. However, as we enter the period 2018-2020, there are several significant grant related infrastructure capital projects that are being analyzed in terms of scope and cost including the PSM runway reconstruction as well as the possible expansion of the PSM terminal. Here too, we anticipate several high dollar value non-grant related projects during this period including multiple intersection improvements at the Tradeport. Because of the projected financial commitment associated with these longer term projects I feel it best to reevaluate the RLOC toward the end of 2017 rather than commit to a multi-year agreement at this time.

Accordingly, please present this request to the Finance Committee at its scheduled September 12, 2016 meeting for its review and approval with the goal to secure final approval from the Board of Directors at its September 15, 2016 meeting. At your convenience, I would be pleased to address any questions or need for supplemental information that you might have.

MEMORANDUM

To: Pease Development Authority Board of Directors
From: David R. Mullen, Executive Director 
Date: September 15, 2016
Re: Sublease between Kanerd Development LLC and Lonza Biologics, Inc.

In accordance with the "Delegation to Executive Director: Consent, Approval of Sub-sublease Agreements" adopted by the Board on August 8, 1996, I am pleased to report that PDA has approved of a sublease between Kanerd Development LLC ("Kanerd") and Lonza Biologics, Inc. ("Lonza") at 166 Corporate Drive. The sublease is for a term of ten (10) years for 102,400 square feet. The sublease contains three (3) options to extend of two (2) years each. Lonza will use the Subleased Premises for general business offices, research and development, document storage, light industrial and assembly and related uses.

The Delegation to Executive Director: Consent, Approval of Subleases provides that;

"A Sublease Agreement subject to this delegation of authority shall not be consented to, approved or executed unless all of the following conditions are met:

1. The use of the Subleased Premises associated with the sublease is permitted under the original Lease;
2. The sublease is consistent with the terms and conditions of the original Lease;
3. The original Lease remains primarily liable to Lessor to pay rent and to perform all other obligations to be performed by Lessee under the original Lease; and
4. The proposed Sublessee is financially and operationally responsible."

Conditions one through three have been met. As to condition four, PDA relies on Kanerd's continued primary liability for payment of rent and other obligations pursuant to the PDA/Kanerd Lease.

The Delegation to Executive Director: Consent, Approval of Sublease Agreements also requires the consent of one member of the PDA Board of Directors. In this instance, Director Lamson was consulted and granted her consent.

P:\KANERD\164 Corporate\Board\Boardmem091516.docx

MOTION

Director Lamson:

The Pease Development Authority Board of Directors hereby approves of and authorizes Tower Hill Development, LLC to amend the concept plans (previously approved by the Board on August 16, 2012) to change the entrance way on the expansion portion of the premises located at 185 International Drive; all in accordance with the terms and conditions set forth in the memorandum of Maria J. Stowell, P.E., Manager – Engineering, dated September 8, 2016 attached hereto.

N:\RESOLVES\TowerHill0916.docx

MEMORANDUM

To: David R. Mullen, Executive Director *DM*

From: Maria J. Stowell, P.E., Engineering Manager *Maria*

Date: September 8, 2016

Subject: Expansion of 185 International (Sprague Energy Building)

In 2012 Tower Hill Development received approvals from the PDA Board of Directors and the Portsmouth Planning Board for the development at 183 International Drive (High Liner Foods) and 185 International Drive (Sprague Energy). The plans depicted a phased construction with Buildings 1 and 2 completed in 2013. Tower Hill is now prepared to execute the final phase of the approved plan. This phase consists of Building 3, which is actually an expansion of Building 1, and the associated parking. The attached site plan shows the building configurations as approved. The Phase 3 features are shown in orange.

The plan also shows, in red, a small entranceway that Tower Hill is now proposing for the building expansion. The entranceway has a footprint of approximately 850 square feet and will house a lobby, stairwell, and elevator. This change will have no impact on the site design. I have attached an email from the site engineer attesting to the adequacy of the storm water treatment system, and also addressing a minor change in the parking layout.

Although the revisions are minor, it has been our practice to seek Board approval for any exterior changes that can be viewed from the street. (A rendering is also attached.) At next week's meeting, please seek Board approval for Tower Hill Development's requested change to the entrance way at the 185 International Drive expansion.

I will make the Portsmouth Planning Department aware of the change and ask for comments before forwarding the building permit application to the City.

N:\ENGINEER\Board Memos\2016\185 International expansion.docx

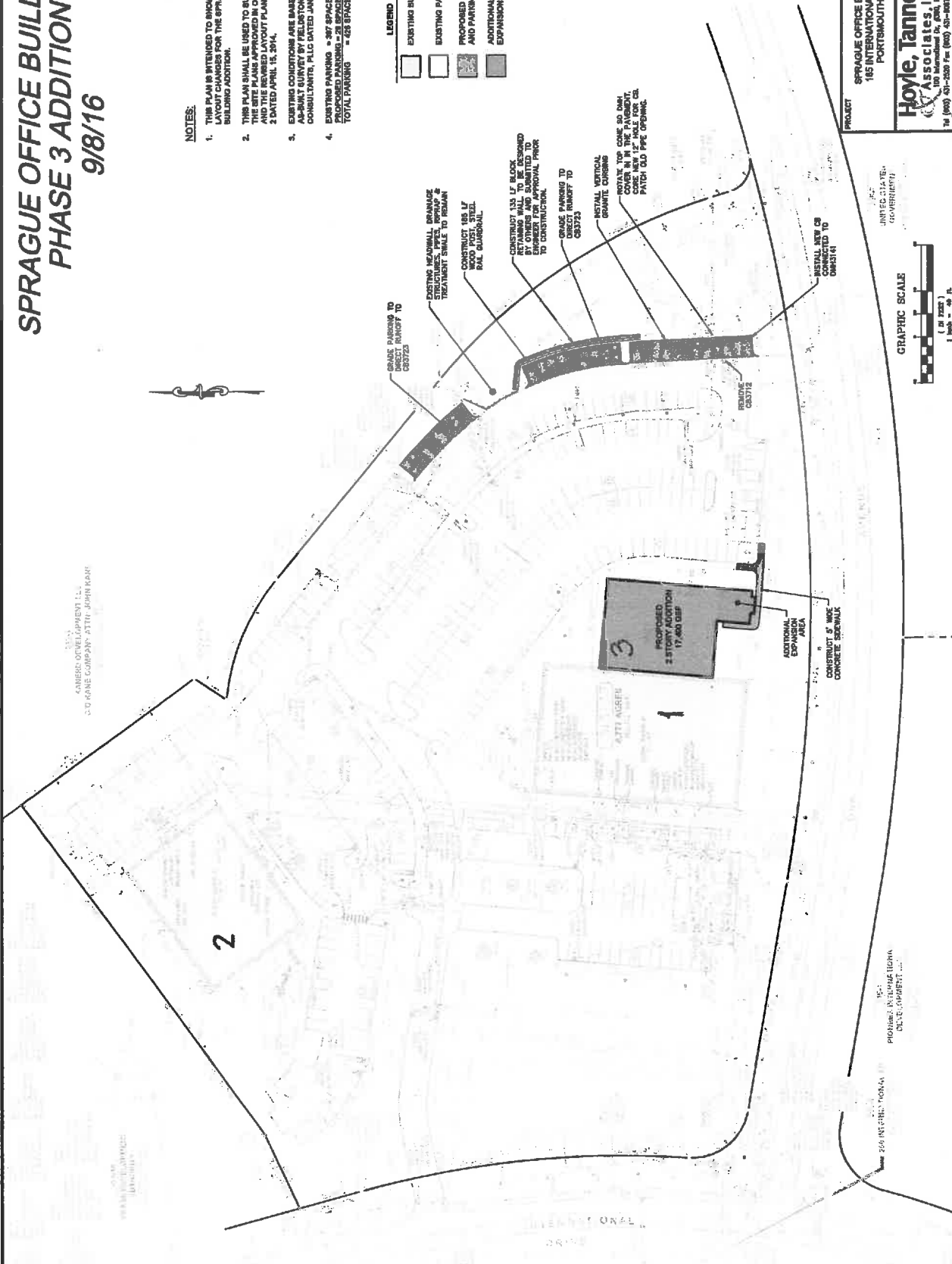
SPRAGUE OFFICE BUILDING PHASE 3 ADDITION 9/8/16

AMBER DEVELOPMENT LLC
C/O KANE COMPANY ATTN: JOHN KANE

- NOTES:**
1. THIS PLAN IS INTENDED TO SHOW PROPOSED LAYOUT CHANGES FOR THE SPRAGUE BUILDING ADDITION.
 2. THIS PLAN SHALL BE USED TO SUPPLEMENT THE SITE PLANS APPROVED IN OCTOBER 2012 AND THE LATEST LAYOUT PLAN FOR BUILDING 2 DATED APRIL 15, 2014.
 3. EXISTING CONDITIONS ARE BASED ON AN AIR PHOTO FROM 2014. ANY CHANGES TO EXISTING CONDITIONS SHALL BE NOTED BY THE CONSULTANTS, P.L.C. DATED JANUARY 16, 2016.
 4. EXISTING PARKING = 597 SPACES
TOTAL PARKING = 28 SPACES
TOTAL PARKING = 425 SPACES

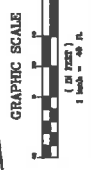
LEGEND

[Symbol]	EXISTING BUILDING
[Symbol]	EXISTING PARKING
[Symbol]	PROPOSED BUILDING AND PARKING AREAS
[Symbol]	ADDITIONAL EXPANSION AREA



PROJECT
SPRAGUE OFFICE BUILDING
165 INTERNATIONAL DRIVE
PORTSMOUTH, NH

DESIGNED BY
Hoyle, Tanner & Associates, Inc.
International
Troyport
100 International Dr., 60th Floor, Portsmouth, NH 03801
Tel: (603) 431-8200 Fax: (603) 431-8047 Web: www.hoyletanner.com
© Copyright 2016 Hoyle, Tanner & Associates, Inc.



DATE: 9/8/16
PROJECT: SPRAGUE OFFICE BUILDING
DRAWN BY: [Name]

Maria Stowell

Subject: FW: 185 International expansion
Attachments: 185 International - Addition Plan 9-7-16.pdf; Original Design Plan 10-30-12.pdf; Phase 2 Revised Plan 4-15-14.pdf

-----Original Message-----

From: Chad Kageleiry [mailto:chad@summitlanddev.com]
Sent: Wednesday, September 07, 2016 4:59 PM
To: Maria Stowell <M.Stowell@peasedev.org>
Subject: FW: 185 International expansion

Plans and explanation from site designer

Chad Kageleiry
Summit Land Development

-----Original Message-----

From: Tobey, Shawn M. [mailto:stobey@hoyletanner.com]
Sent: Wednesday, September 07, 2016 4:54 PM
To: Chad Kageleiry
Subject: RE: 185 International expansion

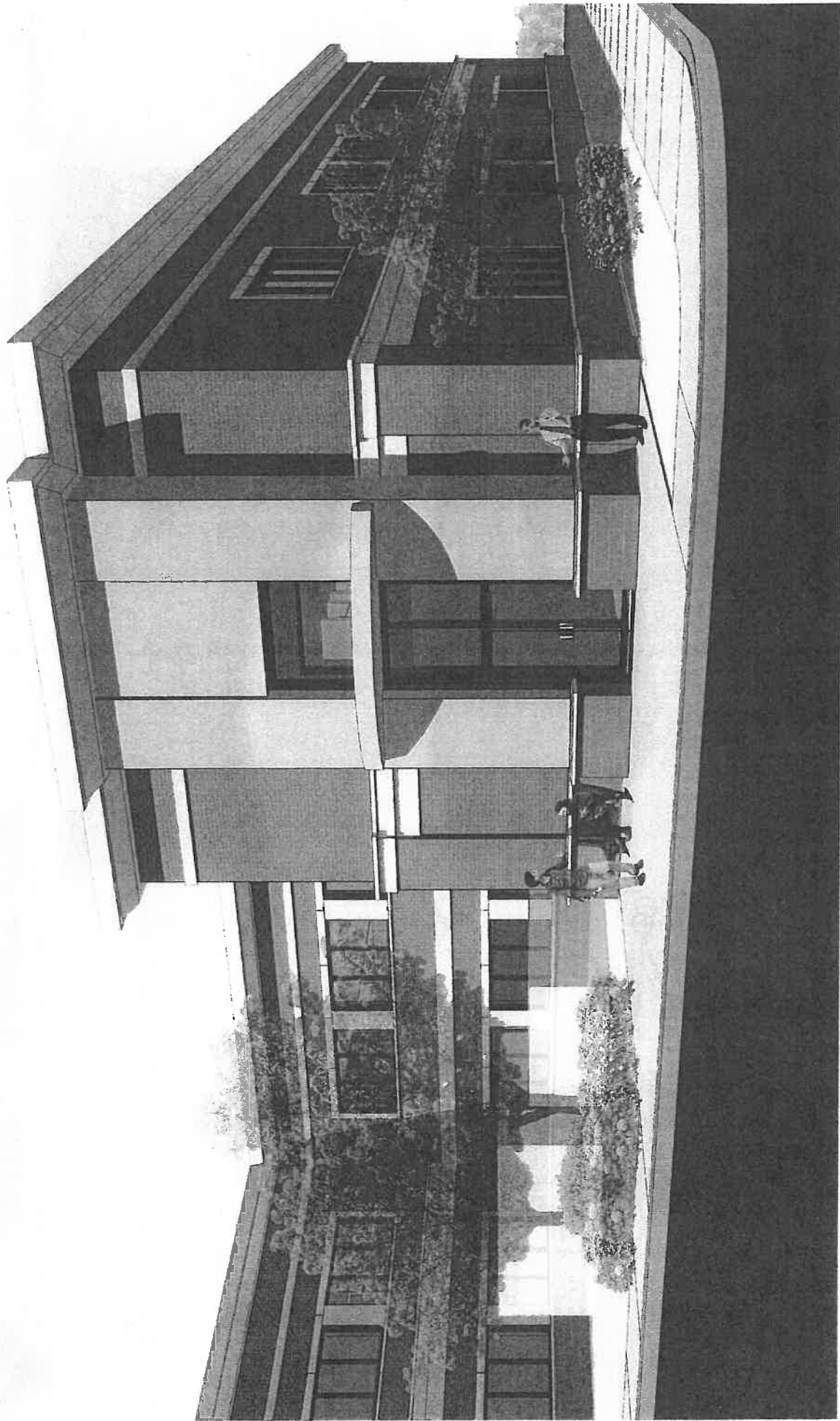
Hi Chad,

Attached is a plan showing the addition and minor revisions to the wall/parking. Also attached is an original design plan and a phase 2 revised plan to show how minor these changes are from what was approved. I will be around all day tomorrow if anything needs to be changed.

See narrative below:

"Summit Land Development proposes to construct a 17,400 total square foot building addition and 29 new parking spaces to the existing Sprague office building located at 185 International Drive. The addition and parking spaces were previously approved with the overall site plan approval in October of 2012. The two onsite Stormwater detention ponds were sized and constructed to accommodate this future expansion. When the original parking was built, a live ductbank caused a drainage headwall to be shifted where some of the future parking was to be constructed. This area was redesigned because of the headwall shift causing 6 parking spaces to either be removed or relocated. The revised configuration and building addition can be seen on the proposed addition plan dated September 7, 2016. The proposed retaining wall and guardrail were also shifted to work with the new layout and elevations. During the construction of building 2 in April of 2014, approved site adjustments were made to consolidate travel ways, reduce impervious areas and add additional parking spaces. These previous revisions will offset the lost spaces from the headwall and will actually provide 4 additional spaces from the original plans while maintaining roughly the same impervious area on the site. With the exception of a few minor adjustments, the proposed addition and parking match the original design intent and drainage patterns for Stormwater treatment and detention."

Shawn M. Tobey, P.E.



2016040



D|A ARCHITECTS

ADDITIONS & TENANT FIT UP FOR
SPRAGUE ENERGY

PERSPECTIVE TOWARDS ADDITION

183-18.5 INTERNATIONAL DRIVE
PORTSMOUTH, NH 03801

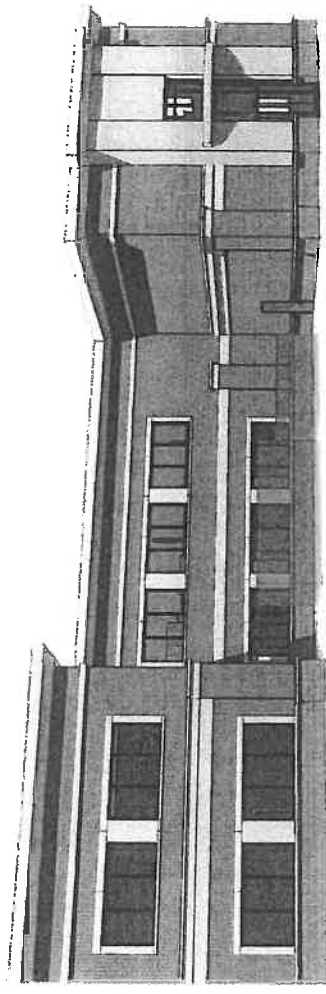
15 SEPT. 2016



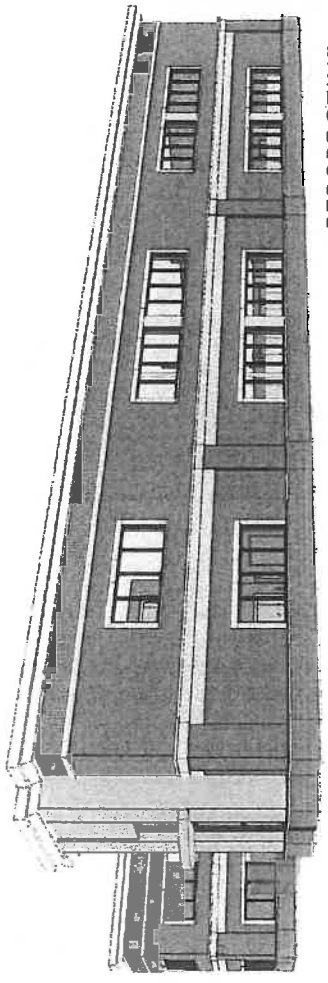
15 SEPT. 2016

PERSPECTIVES
1/8" = 1'-0"

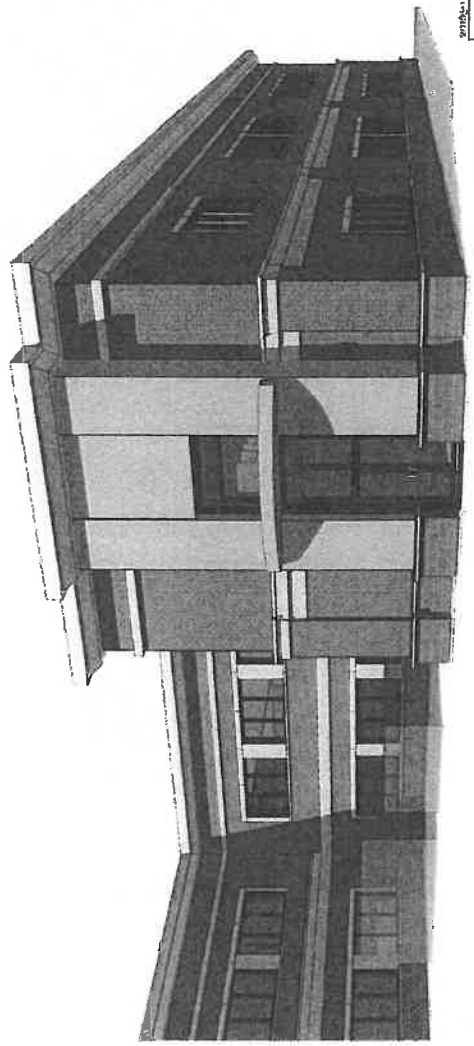
ADDITIONS & TENANT FIT UP FOR
SPRAGUE ENERGY
183-18.5 INTERNATIONAL DRIVE
PORTSMOUTH, NH 03801



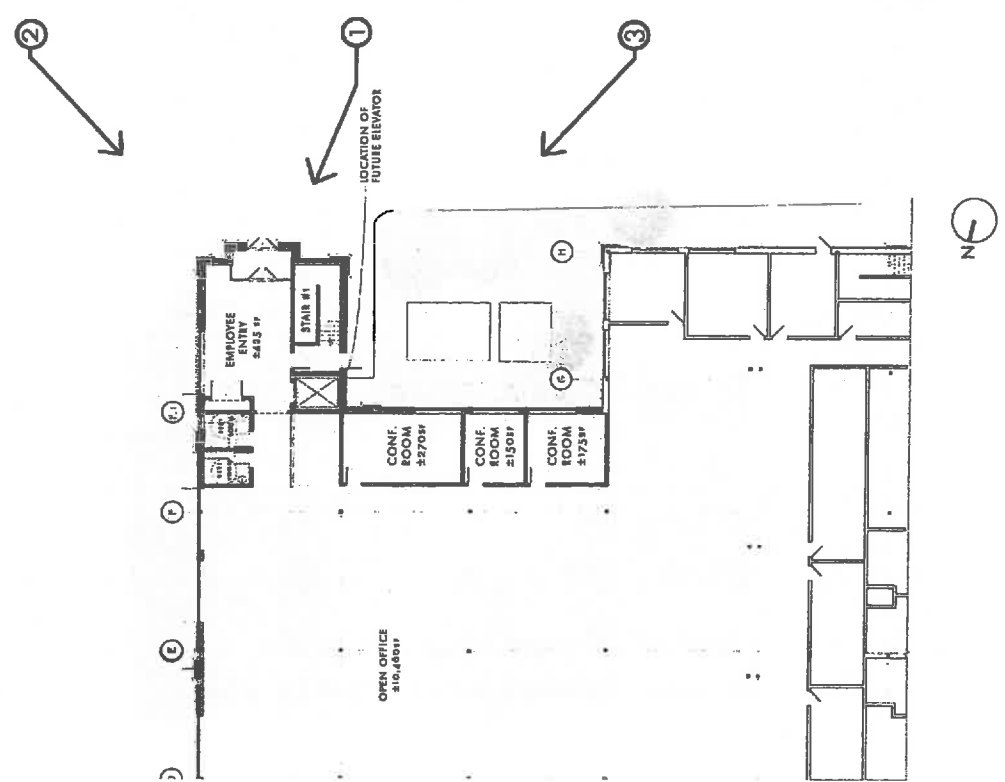
PERSPECTIVE 3



PERSPECTIVE 2



PERSPECTIVE 1



MEMORANDUM

To: Pease Development Authority Board of Directors

From: David R. Mullen, Executive Director 

Date: September 15, 2016

Re: To Write off Accounts Receivable

In accordance with the "Delegation to Executive Director: Consent and Approval for Execution of Documents To Write Off Accounts Receivables", adopted by the Board on November 17, 2011, I am advising the Board that PDA has written off the Accounts Receivable of Grimmel Industries, Inc. in the total amount of \$1,984.55.

The Delegation to Executive Director: Consent and Approval for Execution of Documents to Write off Accounts Receivables provides that:

"The request for writing off uncollectible accounts receivables subject to this delegation of authority shall not be consented to, approved or executed unless all of the following conditions are satisfied:

1. The PDA Treasurer has provided written consent to write off the accounts receivable prior to the commencement of the transaction."

In accordance with Condition One, Director Allard, PDA Treasurer, provided written consent to write off the Accounts Receivable in the total amount of \$1,984.55.

P:\BOARDMTG\BadDebtBoardMemo0916.docx

Memorandum

To: Andrew Pomeroy, Airport Operations Manager
From: Sandra McDonough, Airport Operations Specialist *sm*
Date: 9/8/2016
Subj: Noise Report for August 2016

The Portsmouth International Airport received a total of 117 inquiries in August, 2016, 78 rotor and 39 fixed wing.

The 78 rotor wing inquiries originated from 5 residences, two from Portsmouth and two from Kittery Point, ME and one from York, ME. One Portsmouth resident inquired 71 times, accounting for 91% of the total helicopter inquiries. All but one of the 78 rotor wing inquiries pertained to Seacoast Helicopters.

The 39 inquiries on fixed-wing aircraft were mostly related to military aircraft; both based and non-based, including KC135s, C17s and F-16s. The non-military inquiries include a based PC12, two non-based B767s and 2 unknown aircraft.

One incident on September 17th involving the arrival of 6 F-16s in the early morning hours spurred 18 inquiries. The F-16s diverted to Portsmouth when the support aircraft they were to meet up with had a mechanical issue. The calls for this one event generated inquiries from Dover, Durham, Stratham, Brentwood, Exeter, Epping, Barrington and Hampton.

One residence of Newmarket accounted for 12 fixed wing inquiries regarding both military and non-military aircraft. As stated in past reports, the couple residing at this residence feel the aircraft are targeting their home and flying to low. They call every time a plane flies in the vicinity of their home. Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we would only respond should a particular operation warrant.

Attached is a copy of the Noise Report for August 2016.

PDA Noise Control Log

For the Period: 8/1/2016 to 8/31/2016

Call Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
1	8/2/2016 17:36	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. THANKS P.D.A.	Individual has indicated in the past that a call back is unnecessary.
2	8/2/2016 17:16	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. THANKS P.D.A. You've been a tremendous help!	Individual has indicated in the past that a call back is unnecessary.
3	8/2/2016 9:18	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Thanks, P.D.A.	Individual has indicated in the past that a call back is unnecessary.
4	8/3/2016 17:18	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Lower and louder than usual. THANKS P.D.A.	Individual has indicated in the past that a call back is unnecessary.
5	8/3/2016 8:03	228 Lafayette Road Portsmouth, NH 03801	NonBased	4 F-16's	There was a very loud plane that was hurting our ears this morning. We have planes go over all the time but this one was so low and so loud we thought it was going to crash into one of the homes here. I'm just report this at 8 o'clock Wednesday morning.	McDonough left a message 8/4. McDonough spoke with the callers husband on 8/6 and informed him that 4 F16's departed overseas with a support tanker.
6	8/3/2016 7:38	179 Durham Point Rd Durham, NH 03824-	NonBased	4 F-16's	I just wanted to let you know we had 6 or 7 loud planes go by this morning. If I had 30 seconds and a book I could tell you exactly what kind of plane it was. Very low and extraordinarily loud. There is lots of space around I don't understand why they have to go over my house.	Left message 8/9. McDonough spoke with the caller on 8/15 and informed her that 4 F-16's departed overseas on a mission.
7	8/3/2016 19:57	225 Bay Road Durham, NH 03824	Based	4- F16's, KC135	Emailed: Morning maybe around 8 am, plane seemed to fly low with loud noise over home. Evening around 730 pm plane loud noise.	Informed the individual that 4 F-16's departed Runway 34 for a mission in the morning and in the evening a KC135 was training in the area. All aircraft involved were following Portsmouth's voluntary noise procedures.

PDA Noise Control Log

For the Period: 8/1/2016 to 8/31/2016

Call	Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
8	8/3/2016	13:18	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house, much lower than usual. Thanks for making this possible, P.D.A.	Individual has indicated in the past that a call back is unnecessary.
9	8/3/2016	8:00	190 Millpond Way Portsmouth, NH 03801-	NonBased	4 F-16's	Emailed: Extremely loud jet engine noise that lasted for an inordinately long period. The noise did not dissipate for well over a minute. First time to experience this noise level. Followed by less noise from other jet airplanes.	The individual was informed 4 F-16's departed followed by a support tanker for a mission.
10	8/3/2016	11:40	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter. Thanks, P.D.A.	Individual has indicated in the past that a call back is unnecessary.
11	8/3/2016	21:20	225 Bay Road Durham, NH 03824	Based	KC135	Emailed: This is my second email today. Noisy flights again	A KC135 was training in the area following Portsmouth's voluntary noise procedures.
12	8/4/2016	8:40	229 Chapman Road Stratham, NH 03885	Unknown	white prop plane	There is this white prop plane that is always buzzing our house. It did it this morning at 8:40 AM. It circles at like 200 feet and it's freaking us out. I just want it to stop. That's my message. Alright.	We were unable to determine the aircraft and whether the aircraft was operating out of Portsmouth.
13	8/4/2016	15:15	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
14	8/5/2016	5:15	226 Timberbrook Lane Durham, NH 03824	Unknown	unknown	Emailed: Low-flying (landing?) aircraft at 5:15 am!	McDonough could not determine if the aircraft flew out of PSM.
15	8/6/2016	14:48	178 Bayview Newmarket, NH 03857-	NonBased	C-17	Repeat caller with the same concerns that have been addressed.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.

PDA Noise Control Log

For the Period: 8/1/2016 to 8/31/2016

Call	Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
16	8/6/2016	14:44	178 Bayview Newmarket, NH 03857-	NonBased	C-17	Repeat caller with the same concerns that have been addressed.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.
17	8/6/2016	8:57	188 Bayview Newmarket, NH 03857-	Based	PC12	Repeat caller with the same concerns that have been addressed. Caller states a PC12 was 100 feet over his house.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant. McDonough researched the aircraft that flew over his house at that time and it shows the aircraft at 1699 ft.
18	8/7/2016	16:34	204 Crockett Neck Rd Kittery, ME 03904-	Based	Robinson helicopter	Hi. It's me calling again and I know you can't do anything about it but I feel we should log these complaints. When the helicopter turns over our house it sounds like gunfire. If we allow this company to do this other companies will come in and do the same thing. I really am concerned. I'm just tired of these helicopters going overhead.	Caller has indicated she does not require a response and only interested in logging her concerns.
19	8/8/2016	13:05	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter. Thanks, P.D.A.	Individual has indicated in the past that a call back is unnecessary.
20	8/8/2016	13:38	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Thanks, P.D.A.	Individual has indicated in the past that a call back is unnecessary.
21	8/9/2016	14:02	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. THANKS P.D.A.	Individual has indicated in the past that a call back is unnecessary.
22	8/9/2016	13:42	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.

PDA Noise Control Log

For the Period: 8/1/2016 to 8/31/2016

Call Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
23	8/9/2016 10:41	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
24	8/10/2016 18:31	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again. THANKS P.D.A.	Individual has indicated in the past that a call back is unnecessary.
25	8/11/2016 11:24	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter. Just relentless today. THANKS P.D.A.	Individual has indicated in the past that a call back is unnecessary.
26	8/11/2016 11:11	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: Red helicopter directly over my house. THANKS P.D.A.	Individual has indicated in the past that a call back is unnecessary.
27	8/11/2016 10:50	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter. THANKS P.D.A.	Individual has indicated in the past that a call back is unnecessary.
28	8/11/2016 10:35	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. THANKS P.D.A.	Individual has indicated in the past that a call back is unnecessary.
29	8/11/2016 17:55	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house - lower and louder than usual. Thanks for all the help, P.D.A.	Individual has indicated in the past that a call back is unnecessary.
30	8/11/2016 13:04	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again. THANKS P.D.A.	Individual has indicated in the past that a call back is unnecessary.
31	8/12/2016 10:32	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Thanks, P.D.A.	Individual has indicated in the past that a call back is unnecessary.

PDA Noise Control Log For the Period: **8/1/2016 to 8/31/2016**

Call	Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
32	8/12/2016	11:42	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
33	8/12/2016	12:37	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
34	8/12/2016	9:58	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
35	8/13/2016	12:14	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Lower and louder than usual. 9 times so far today. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
36	8/13/2016	9:13	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter. Thanks, P.D.A.	Individual has indicated in the past that a call back is unnecessary.
37	8/13/2016	13:58	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
38	8/13/2016	11:43	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
39	8/13/2016	14:42	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house - 11th time today. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
40	8/13/2016	10:37	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.

PDA Noise Control Log

For the Period: 8/1/2016 to 8/31/2016

Call	Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
41	8/13/2016	10:54	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Lower and louder than usual. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
42	8/13/2016	11:08	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
43	8/13/2016	11:27	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
44	8/13/2016	9:46	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house - very LOW and very LOUD. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
45	8/13/2016	15:22	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house - 12th time today. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
46	8/14/2016	11:22	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house, brought to my back yard (hundreds of times) by the P.D.A. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
47	8/15/2016	11:22	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house, return trip. Hundreds of trips over my back yard courtesy of the Pease Development Authority. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
48	8/15/2016	11:04	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter, outbound trip. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
49	8/16/2016	10:45	69 Donica Road York, ME 03910-	Unknown	Red helicopter	Emailed: A slow moving red helicopter moving from N to S above the area of route 1, circling slowly N, then coming back over the area. Much louder than the nearby highway.	Unable to determine the operator of the helicopter and at what height it was operating.

PDA Noise Control Log

For the Period: 8/1/2016 to 8/31/2016

Call	Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
50	8/17/2016	2:50	238 Exeter Farms Road Exeter, NH 03833	NonBased	6 -16's	Emailed: Low level jet noise from multiple passes/holding pattern. If not Pease related, please advise so can be determined w FAA!	8/18 The individual was informed 6 F-16's diverted to Portsmouth when the support aircraft they were to meet up with had a mechanical.
51	8/17/2016	3:10	233 Kelley Drive Dover, NH 03820	NonBased	6 F16's	Emailed: 3 am with a very large and/or low flying plane that has now gone back and forth at least 5 times now. Not sure if it's training.. Or why they'd be doing this at 3 in the morning. Whole family is awake, and confused.	8/18 The individual was informed 6 F-16's diverted to Portsmouth when the support aircraft they were to meet up with had a mechanical.
52	8/17/2016	2:53	234 Fellows Drive Brentwood, NH 03833	NonBased	6 F16's	Emailed: LOUD jet noise for about a minute followed by lower level noise for the next 30 minutes	8/18 The individual was informed 6 F-16's diverted to Portsmouth when the support aircraft they were to meet up with had a mechanical.
53	8/17/2016	2:15	235 Bagdad Road Durham, NH 03824	NonBased	6 F16's	Emailed: A series of very low flying, very large planes taking off for 30-60 minutes in the middle of the night. The first plane was so low flying and large, seemed larger and louder than any previous plane we have heard or seen flying over. Can't recall hearing planes at the early hour in the past.	8/18 The individual was informed 6 F-16's diverted to Portsmouth when the support aircraft they were to meet up with had a mechanical.
54	8/17/2016	10:34	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
55	8/17/2016	10:41	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.

PDA Noise Control Log

For the Period: 8/1/2016 to 8/31/2016

Call	Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
56	8/17/2016	2:54	236 Locust Street Dover, NH 03820	NonBased	6 F-16's	<p>Emailed: Beginning at 02:54 AM, at least 6 passes of practice runs at what felt like 500', lower and louder than I have heard up until this point. It shook the houses in our neighborhood and was 'trending' on Facebook by 6 AM.</p> <p>Genuinely appreciate having the Air Guard to both protect and provide jobs to our community. and investment in our community...but whomever made the decision to do this at 3 AM is short on common sense.</p> <p>Thank you for the help and I would welcome touching base in person with the appropriate party.</p> <p>All best,</p>	<p>Left message 8/18. The individual did not need to call him back again because he is aware know of the F-16's that came in last night but he was glad there was a place to leave his message to get feedback.</p>
57	8/17/2016	4:30	237 Riverview Road Durham, NH 03824	NonBased	6 F-16's	<p>Emailed: Early this morning, we were woken by VERY loud airplane noise that went on for at least 20 minutes. It sounded like multiple fly-overs by jet fighters, either one plane landing and taking off or sequential takeoffs of at least six planes, one at a time.</p>	<p>8/18 Individual was informed 6 F-16's diverted to Portsmouth when the support aircraft they were to meet up with had a mechanical.</p>
58	8/17/2016	3:00	231 Surrey Run Dover, NH 03820	NonBased	6 F-16's	<p>Emailed: Around three am there was a very loud plane that sounded like it was circling... And continues to circle. It sounds like it's flying pretty low given how loud it is. It's woken up my entire family including our 1 year old who is difficult enough to keep sleeping without really loud plane. As I write this the plane has passed over four times, and it sounds like it is coming back again.</p>	<p>8/18 The individual was informed 6 F-16's diverted to Portsmouth when the support aircraft they were to meet up with had a mechanical.</p>

PDA Noise Control Log

For the Period: 8/1/2016 to 8/31/2016

Call	Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
59	8/17/2016	7:46	243 00000 00000, NH	NonBased	6 F-16's	Hi, I know you're probably getting a lot of calls, probably from last night, 3AM. I got to tell you I'm not calling to complain, I thought that was awesome! I stood in my yard, waiting for them to come by again. Thank you, that was awesome. I know you're probably going to get some complaints, but this is not a complaint, this is gratitude, thank you.	The caller did not leave any information. Caller was not calling with a complaint.
60	8/17/2016	3:00	239 Sumac Lane Durham, NH 03824	NonBased	6 F16's	Last Week - Tuesday or Wednesday - area residents report a number of very loud airplanes - 4 or more - "buzzing" Durham during the night. (I was out of town). Did you get any reports from Durham? Any explanation?	Left a voice mail 8/22. The noise committee member for Durham left a message stating he receive the message and needs no further details.
61	8/17/2016	3:00	249 Longmarsh Road Durham, NH 03824	NonBased	6 F-16's	I want to complain about something that happened early Wednesday morning August 17th. It was at 2:50 in the morning. I know the time because it woke me up. It was the sound of fighter jets. It was very loud and it lasted about a half an hour. It woke up both my husband and myself. I don't understand why that kind of flying is going on that time of day and is allowed to wake up people in residential areas. If you could get back to me on this I would appreciate it very much. Thank you. Bye-bye.	8/22 caller was informed 6 F-16's diverted to Portsmouth when the support aircraft they were to meet up with had a mechanical.
62	8/17/2016	15:16	204 Crockett Neck Rd Kittery, ME 03904-	Based	Seacoast helicopter	Hi. It's me calling again. It's now 3:00 PM and another helicopter guns and turns overhead. Thank you.	Caller has indicated in the past that a call back is unnecessary.

PDA Noise Control Log

For the Period: 8/1/2016 to 8/31/2016

Call	Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
63	8/17/2016	14:15	204 Crockett Neck Rd Kittery, ME 03904-	Based	Robinson helicopter	Hi. I'm calling from Kittery Point. I do my best to only express my concerns when it is ridiculously loud and when they turn right over head it is ridiculous loud. When they turn going further it is a nuisance but at least it's not ridiculously loud. So I don't know if these calls do any good. I am so worried that this is going to become nonstop like the poor South End of Portsmouth. There you go. Thanks. Bye.	Caller has indicated in the past that a call back is unnecessary.
64	8/17/2016	2:45	248 Meadow Brook Drive Epping, NH 03042	NonBased	6 F-16's	I really don't have a complaint but this is the best number I could find. I was just very curious about last night about 2 AM in the morning. There were some very loud airplanes going over very low. It happened three times. We were just wondering what was going on. If you have time, could you give us a call. It is not urgent. Now we're senior citizens so it sounded like we were back in world war II. It had a nice sound. Thank you. Bye.	8/24 caller was informed 6 F-16's diverted to Portsmouth when the support aircraft they were to meet up with had a mechanical.
65	8/17/2016	3:15	247 Exeter Farms Road Exeter, NH 03833	NonBased	6 F-16's	I'm calling in regards to some aircraft noise activity this morning on Wednesday August 17th. It occurred at about 2:45 AM for about 20 minutes of time. We had about three passes. I live on Exeter Farms Road in Exeter. I would like to verify that it was a training group or something and get some feedback. If not I will contact the FAA directly.	8/20 caller was informed 6 F-16's diverted to Portsmouth when the support aircraft they were to meet up with had a mechanical.
66	8/17/2016	3:00	246 Bucks Hill Road Durham, NH 03824	NonBased	6 F-16's	Good morning. I would like to leave a concern about the plane or planes that were flying over Durham at around 3:00 AM last night and it went on for quite a while.	Left a message 8/18. No response.

PDA Noise Control Log

For the Period: 8/1/2016 to 8/31/2016

Call Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
67	8/17/2016 14:11	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
68	8/17/2016 3:00	244 Crown Road Barrington, NH 03825	NonBased	6 F-16s	Good morning. I am a resident of seacoast New Hampshire. I just heard a lot of jet activity at 3:00 AM this morning. I'm trying to understand what was going on and so far I have not able to get much of an answer.	8/18 caller was informed 6 F-16's diverted to Portsmouth when the support aircraft they were to meet up with had a mechanical.
69	8/17/2016 15:18	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
70	8/17/2016 3:23	242 00000 00000, NH	NonBased	6 F-16's	Good morning the time is 3 something AM. I was just wondering about the fighter jets that were flying around. I'm just wondering [unintelligible] because it's really loud and [unintelligible]. I know if they need to practice, that's fine, I'm just wondering what it was and it would be good to know ahead of time, I don't know if you knew about it ahead of time. Not a problem if they need to practice, though.	8/24 caller was informed 6 F-16's diverted to Portsmouth when the support aircraft they were to meet up with had a mechanical.
71	8/17/2016 2:30	240 00000 Hampton, NH	NonBased	6 F-16's	I live in Hampton, and there's been plane after plane after plane coming overhead and it's extremely loud. Almost as loud as a major thunderstorm would be; waking up the whole house. It's been going on since about 02:30 AM. It is Tuesday August 16th maybe. Thank you.	8/18 caller was informed 6 F-16's diverted to Portsmouth when the support aircraft they were to meet up with had a mechanical.
72	8/17/2016 22:50	209 Palm Drive Greenland, NH	Based	2 KC135's	Emailed: This has got to stop. Low flying large jet a/c at this hour doing low approaches. I'm bringing this to the town selectmen	Left message. No response. Two based tankers were training at Portsmouth following the voluntary noise procedures.

PDA Noise Control Log

For the Period: 8/1/2016 to 8/31/2016

Call	Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
73	8/17/2016	3:00	245 Hampton Meadows Hampton, NH 03842	NonBased	6 F-16's	This morning at about 2:57 AM there seems to have been some kind of aircraft maneuver above my home. I live in Hampton, MH. I was just wondering what could have been transpiring. It was so bad it actually woke me up. It sounded like a sonic type of a wave, like a super sonic plane or something of that nature. If someone could call me back I would greatly appreciate it.	8/18 caller was informed 6 F-16's diverted to Portsmouth when the support aircraft they were to meet up with had a mechanical.
74	8/17/2016	10:54	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
75	8/18/2016	19:20	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
76	8/18/2016	8:44	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter, outbound pass. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
77	8/18/2016	9:03	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house, return trip. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
78	8/18/2016	10:51	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Thanks for making this possible, P.D.A.	Individual has indicated in the past that a call back is unnecessary.
79	8/18/2016	11:08	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
80	8/18/2016	11:41	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.

PDA Noise Control Log

For the Period: 8/1/2016 to 8/31/2016

Call Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
81	8/18/2016 12:26	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter	Individual has indicated in the past that a call back is unnecessary.
82	8/18/2016 12:33	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Seven times today so far. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
83	8/18/2016 19:33	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
84	8/18/2016 17:10	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
85	8/18/2016 16:52	201 Crockett Neck Rd Kittery, ME 03904-	Based	Robinson helicopter	Hi. It's me calling again with a complaint about the helicopter flying overhead. Very low and very loud. Please just alter the route once in a while? It drives my dog crazy and my 2 year old falls out of bed. I don't know what else to do. I'm keeping a record of these calls and I don't want a call back I just want these calls on record.	Caller has indicated in the past that a call back is unnecessary.
86	8/18/2016 14:02	250 Lakeview Drive Nottingham, NH 03290	NonBased	6 F-16's	I've seen the news paper articles about the fighter jets that came in yesterday around 3 AM. I'm calling to see what time they are leaving on Friday to be aware of them and also I might take my boys to come see them. So can I get a call back?	Caller was informed the 6 F-16's will depart this Friday but was not given a time due to the nature of the flight.
87	8/18/2016 19:12	178 Bayview Newmarket, NH 03857-	Based	KC135	Repeat caller about aircraft coming from Pease.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.

PDA Noise Control Log

For the Period: 8/1/2016 to 8/31/2016

Call	Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
88	8/18/2016	19:25	178 Bayview Newmarket, NH 03857-	Based	KC135	Repeat caller calling about the dangerous planes coming from Pease targeting her home.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.
89	8/18/2016	19:29	178 Bayview Newmarket, NH 03857-	Based	KC135	Repeat caller calling about the dangerous planes coming from Pease targeting her home.	She has been contacted in the past about her concerns.
90	8/18/2016	22:06	178 Bayview Newmarket, NH 03857-	Based	KC135	Repeat caller calling about the dangerous planes coming from Pease targeting her home.	She has been contacted in the past about her concerns.
91	8/18/2016	22:18	178 Bayview Newmarket, NH 03857-	Based	KC135	Repeat caller calling about the dangerous planes coming from Pease targeting her home.	She has been contacted in the past about her concerns.
92	8/20/2016	11:43	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. You know - this is really annoying, especially when it happens hundreds of times. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
93	8/20/2016	11:55	13 Witmer Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	I'd like to file a complaint about the red helicopter flying directly over my house. It came off the runway and turned left right over my house.	Numerous aircraft in the pattern. Airspace congestion. ATCT needed to separate traffic for adequate spacing.
94	8/20/2016	13:05	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
95	8/20/2016	13:11	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
96	8/20/2016	10:27	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.

PDA Noise Control Log

For the Period: 8/1/2016 to 8/31/2016

Call	Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
97	8/21/2016	14:28	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
98	8/21/2016	14:21	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
99	8/21/2016	11:21	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house - 6th time this morning. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
100	8/21/2016	11:02	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
101	8/21/2016	10:32	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
102	8/21/2016	10:32	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
103	8/21/2016	9:41	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
104	8/21/2016	18:47	201 Crockett Neck Rd Kittery, ME 03904-	Based	Robinson helicopter	I calling to register a complaint for helicopter noise repeatedly today. It is 7 Pm and it is a little bit ridiculous. Please alter your route and document this call as yet another complaint.	Caller has indicated in the past that a call back is unnecessary.

PDA Noise Control Log

For the Period: 8/1/2016 to 8/31/2016

Call Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
105	8/21/2016 15:29	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	<p>Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Thanks P.D.A.</p> <p>When is the next meeting of the "Noise Committee"? We really have to do something about this miserable situation.</p>	Individual has indicated in the past that a call back is unnecessary. He will be notified of the Noise meeting when the date is set.
106	8/23/2016 10:36	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter. Thanks, P.D.A.	Individual has indicated in the past that a call back is unnecessary.
107	8/23/2016 13:00	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house again. Lower and louder than usual. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
108	8/23/2016 12:53	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopters	Emailed: NOISE COMPLAINT - Red helicopter. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
109	8/23/2016 11:49	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
110	8/23/2016 11:30	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter again. 5 times before lunch. Thanks P.D.A.	Individual has indicated in the past that a call back is unnecessary.
111	8/23/2016 11:16	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. Much LOWER and LOUDER than usual. Thanks, P.D.A.	Individual has indicated in the past that a call back is unnecessary.
112	8/23/2016 10:44	68 Miller Avenue Portsmouth, NH 03801-	Based	Robinson helicopter	Emailed: NOISE COMPLAINT - Red helicopter directly over my house. LOWER and LOUDER than usual. Thanks, P.D.A.	Individual has indicated in the past that a call back is unnecessary.

PDA Noise Control Log

For the Period: 8/1/2016 to 8/31/2016

Call Date	Time	Caller ID	Location	Aircraft	Narratives	Follow Up
113	8/28/2016 0:01	251 Sea Oaks Lane Kittery Point, ME 03905	NonBased	2 B767s	Emailed: At midnight then 6:00am. Low, deep aircraft noise with some duration. Garish island.	Left message. Spoke with the individual on 9/2. The airport did not have any activity at that time and the caller indicated he was not sure of the exact date. There were two B767 on a different day at those approximate times that were departing with US Troops.
114	8/30/2016 20:52	178 Bayview Newmarket, NH 03857-	Comb Based and NB	C-17, KC135	Repeat caller calling about the dangerous planes coming from Pease targeting her home.	She has been contacted in the past about her concerns.
115	8/30/2016 21:07	178 Bayview Newmarket, NH 03857-	Comb Based and NB	C-17, KC135	Repeat caller calling about the dangerous planes coming from Pease targeting her home.	She has been contacted in the past about her concerns.
116	8/31/2016 14:00	178 Bayview Newmarket, NH 03857-	Based	2 KC135's	Repeat caller calling about the dangerous planes coming from Pease targeting her home.	She has been contacted in the past about her concerns.
117	8/31/2016 14:15	178 Bayview Newmarket, NH 03857-	Based	2 KC135's	Repeat caller calling about the dangerous planes coming from Pease targeting her home.	Due to the frequency of their calls and the compliant aviation activity they have called about, we informed them some time ago that we will only respond should particular operation warrant.

MOTION

Director Loughlin:

The Pease Development Authority Board of Directors hereby approves and authorizes Farley White Pease LLC to construct a storage shed on the premises located at 100 Arboretum Drive; all in accordance with the memorandum of Maria Stowell, P.E., Manager – Engineering dated September 7, 2016 attached hereto.

N:\RESOLVES\FarleyStorage0916.docx



PEASE
INTERNATIONAL
DEVELOPMENT
AUTHORITY

55 International Drive, Portsmouth, NH 03304

MEMORANDUM

To: David R. Mullen, Executive Director *DM*

From: Maria J. Stowell, P.E., Engineering Manager *Maria*

Date: September 7, 2016

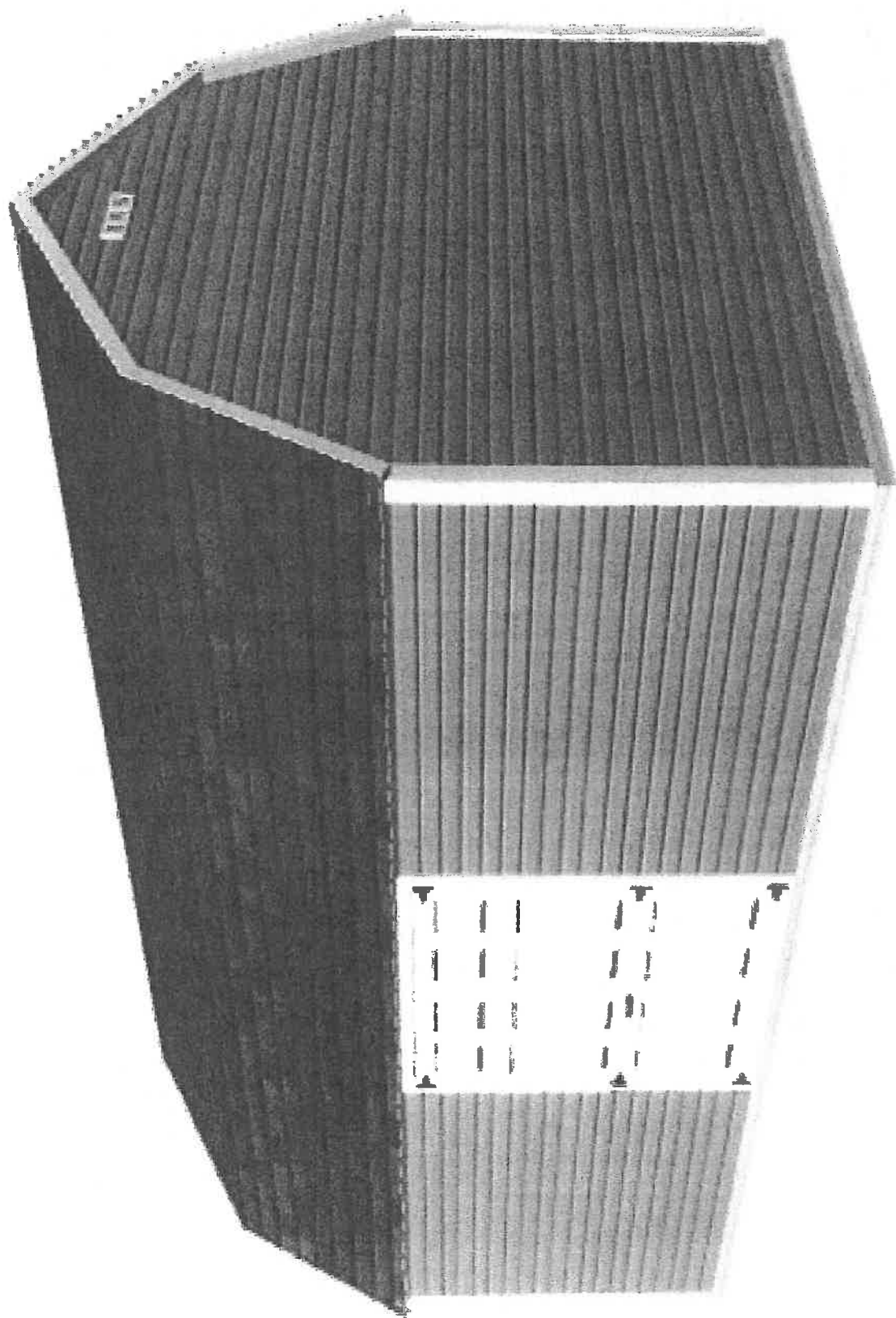
Subject: Proposed Shed at 100 Arboretum Drive

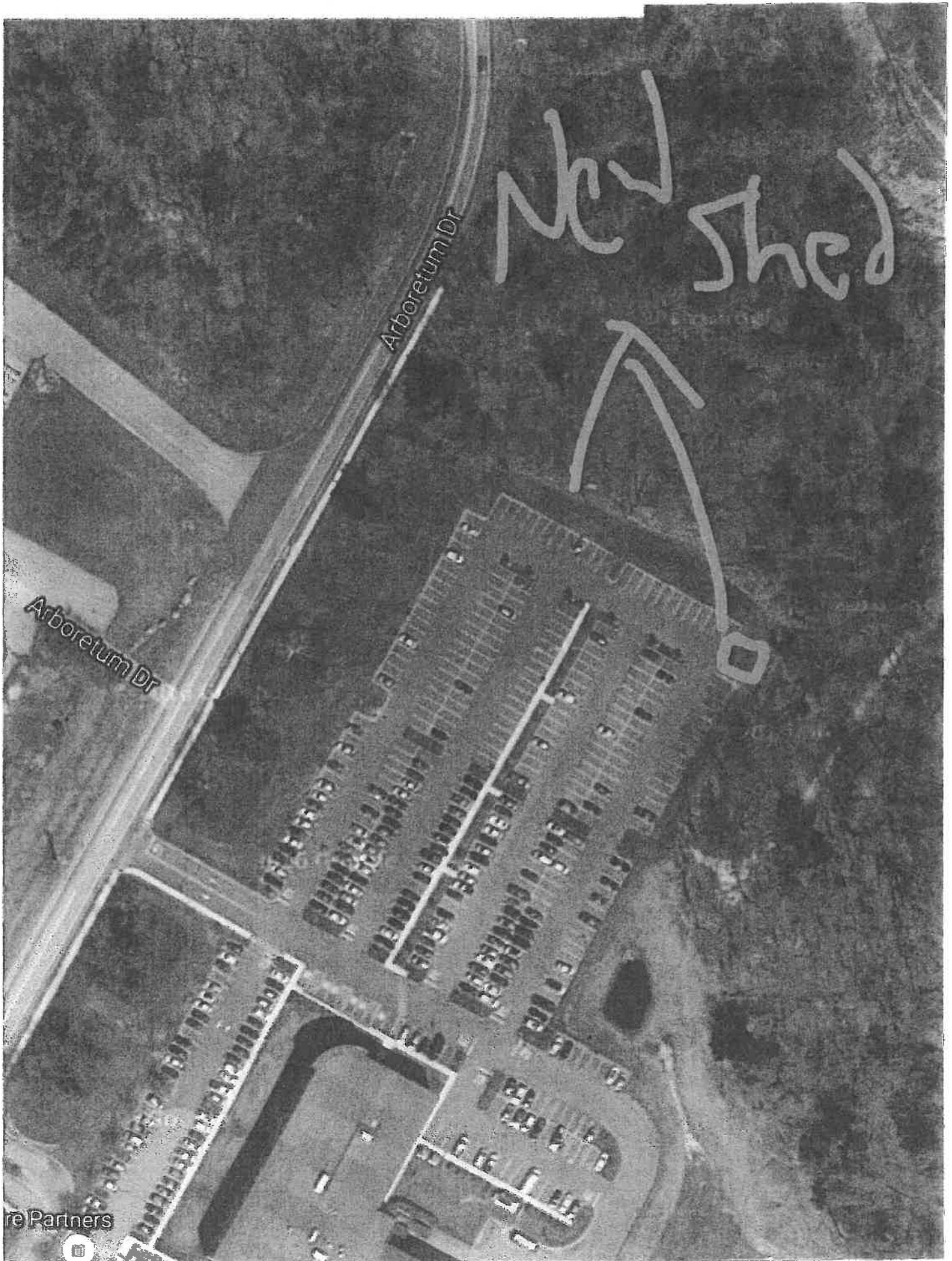
Farley White Pease, LLC, PDA's tenant at 100 Arboretum Drive, is requesting approval to construct a storage shed on the premises. This shed measures 12 feet wide by 20 feet deep by 10 feet high and will be located in the northeast corner of the northern parking lot

Attached is a picture of the proposed shed and a drawing depicting where the shed will be located on the property. Piscataqua Landscaping will be conducting the site work to level the area for the new shed and to remove the existing shed. PDA staff members have assessed the proposal and performed a site visit to understand what, if any impacts there would be to existing site features. After review, staff have confirmed that the construction and site work for the shed will be within the building area setback and outside of the adjacent wetland buffer.

At this month's board meeting, please ask the Board to approve the request by Farley White Pease, LLC to construct the proposed shed at 100 Arboretum Drive.

N:\ENGINEER\Board Memos\2016\100 Arboretum Shed.docx





New Shed



Arboretum Dr

Arboretum Dr



MOTION

Director Preston:

The Pease Development Authority Board of Directors, hereby ratifies and approves of the following documents attached hereto executed by LynnMarie Hinchee, PDA Deputy Director/General Counsel on behalf of David R. Mullen, PDA Executive Director:

1. Kanerd Development LLC Lease Amendment No. 2;
2. Notice of Consent issued to Kanerd Development LLC; and
3. Right of Entry – Danielle’s Dash Road Race

N:\RESOLVES\RatifySignatures0916.docx

LEASE AMENDMENT NO. 2

Lessor: Pease Development Authority
Lessee: Kanerd Development, LLC
Premises: 164-166 Corporate Drive, Portsmouth, NH
Lease Date: December 21, 2000

This Lease Amendment No. 2 effective AUGUST 24, 2016, by and between the above referenced Lessor and Lessee:

WHEREAS, Lessee has requested that its Lease with Lessor be amended to expand the permitted uses of the Premises but solely with respect to the facility located at 166 Corporate Drive;

WHEREAS, Lessor has agreed to amend the Lease as requested by Lessee, subject to the terms and conditions of this Lease Amendment No. 2;

NOW, THEREFORE, Lessor and Lessee agree for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, that the Lease be amended as set forth below:

1. Article 9.1 of the lease is amended with respect to the 166 Corporate Drive facility to include research and development as a permitted use and to permit such further accessory uses as are consistent therewith.
2. Lessor and Lessee agree that this Lease Amendment No. 2 is limited in duration to the subtenancy by and between Kanerd Development, LLC and Lonza Biologics, Inc. in connection Lonza's primary operations and facility at 101 International Drive in Portsmouth, NH and will expire at the end of the Lonza's subtenancy at the 166 Corporate Drive facility, except as otherwise agreed to in writing by the Parties.
3. All other terms and conditions of the Lease shall remain in full force and effect and shall continue to be binding upon the Lessor and Lessee.

[Signature and Jurat Pages Follow]

IN WITNESS WHEREOF, Lessor and Lessee have executed this Lease Amendment No. 2 effective August 24, 2016

Lessor: PEASE DEVELOPMENT AUTHORITY

By: *[Signature]*
Its: ~~Executive~~ Director and general counsel
Deputy

Lessee: KANERD DEVELOPMENT, LLC

By: *[Signature]*
Its: Authorized Member

STATE OF NEW HAMPSHIRE
COUNTY OF ROCKINGHAM, ss.

On this 24th day of August, 2016, before me, Mark H. Gardner,
a Notary Public in and for said County and State, personally appeared David R. Mullen personally
known to me (or proved to me on the basis of satisfactory evidence) to be the Executive Director of
the Pease Development Authority and on oath stated that ~~she~~ he was authorized to execute this
instrument and acknowledged it to be ~~his~~ her free and voluntary act for the uses and purposes set forth
herein.

Lynn Mae
Hinene
Deputy

Mark H Gardner

Notary Public in and for said County and State

Printed Name:

My commission expires:

MARK H GARDNER
NOTARY PUBLIC
NEW HAMPSHIRE
MY COMMISSION EXPIRES 02/19/21

STATE OF NEW HAMPSHIRE
COUNTY OF ROCKINGHAM, ss

On this 24th day of August, 2016, before me, Lorraine M. Beucler,
a Notary Public in and for said County and State, personally appeared Michael Kane
personally known to me (or proved to me on the basis of satisfactory evidence) to be the member
of Kanerd Development, LLC and on oath stated that he was authorized to execute this instrument
and acknowledged it to be his free and voluntary act for the uses and purposes set forth herein.

Lorraine M Beucler

Notary Public in and for said County and State

Printed Name:

My commission expires:

LORRAINE M. BEUCLER
Notary Public - New Hampshire
My Commission Expires December 2, 2020

NOTICE OF CONSENT

This NOTICE OF CONSENT ("Notice") is given by the PEASE DEVELOPMENT AUTHORITY ("Lessor") to KANERD DEVELOPMENT LLC ("Lessee"). Lessor and Lessee may be referred to jointly as the "Parties."

RECITALS

A. The Parties entered into a Lease for 164 - 166 Corporate Drive at Pease International Tradeport on effective December 22, 2000 (the "Lease").

B. Section 19.3 of the Lease states that Lessor shall not unreasonably withhold its consent to sublease if:

1. the use of the Subleased Premises associated with the Lease is permitted under the original Lease;
2. the sublease is consistent with the terms and conditions of the original Lease;
3. the original Lessee remains primarily liable to Lessor to pay rent and to perform all other obligations to be performed by Lessee under the original Lease; and
4. the proposed Sublessee is financially and operationally responsible.

C. Lessee has requested authorization to sublease approximately 102,400 square feet within the Leased Premises at 166 Corporate Drive to Lonza Biologics, Inc. ("Lonza"), a Delaware corporation.

D. The proposed sublease to Lonza is for general office use, research and development and related uses.

TERMS AND CONDITIONS

1. Lessor hereby authorizes Lessee to execute the sublease, attached hereto as Exhibit A, with Lonza for approximately 102,400 square feet within the Leased Premises.
2. Upon execution of the sublease with Lonza, Lessee shall provide Lessor with a copy of the executed sublease, copies of all required insurance certificates and a certificate of good standing from the State of Delaware for Lonza.
3. Lessee hereby agrees that occupancy shall be subject to the issuance of a Certificate of Occupancy as may be required in accordance with PDA Zoning Regulations, Section 315.03(a).
4. Lessee hereby agrees and affirms that it shall remain primarily liable to Lessor to pay rent and to perform all other obligations to be performed by Lessee under the original Lease.

This Notice of Consent is executed, effective this 24th day of August, 2014 by the Pease Development Authority.

PEASE DEVELOPMENT AUTHORITY

By: [Signature]
Its: Deputy Director & General Counsel

AGREED AND ACCEPTED

August 24, 2014
Date

KANERD DEVELOPMENT LLC

By: [Signature]
Its: Member

Tom D'Arcy
S&D Materials, LLC
138 Estes Rd.
Rochester, NH 03867

July 27, 2016

Re: Right of Entry for Use of Road Network for Danielle's Dash, August 28, 2016

Dear Tom:

This letter will authorize Danielle's Dash and/or any agent or contractor to enter upon and utilize a portion of the road network situated on Pease International Tradeport as shown as the route on the attached Exhibit A (the "Premises") for a period of seven hours commencing at 7:00 a.m., August 28, 2016, for the purpose of sponsoring, managing and overseeing a 5K road race. This Right of Entry will expire at 2:00 p.m. on August 28, 2016, unless otherwise extended by agreement of Danielle's Dash and the Pease Development Authority.

This authorization is conditioned upon the following:

1. Danielle's Dash's agreement herein that any use of the Premises is at its sole risk and that its signature below constitutes its agreement to assume full responsibility for any and all risk of loss or damage to property and injury or death to persons by reason of or incident to its entry or the entry by any of its employees, agents or contractors upon the premises and/or the exercise of any of the authorities granted herein. Danielle's Dash expressly waives all claims against the Pease Development Authority for any such loss, damage, personal injury or death caused by or occurring as a consequence of Danielle's Dash's use of the Premises or the conduct of activities or the performance of responsibilities under this authorization. Danielle's Dash further agrees to indemnify, save, hold harmless, and defend the Pease Development Authority, its officers, board members, agents and employees, from and against all suits, claims, demands or actions, liabilities, judgements, costs and attorney's fees arising out of Danielle's Dash's use of the Premises or any activities conducted or undertaken in connection with or pursuant to this authorization.
2. Danielle's Dash and/or any agent or contractor of Danielle's Dash providing to the Pease Development Authority satisfactory evidence of comprehensive general liability insurance to a limit of not less than Two Million Dollars (\$2,000,000.00) per occurrence, naming the Pease Development Authority as additional insured.

Each such policy or certificate therefor issued by the insurer shall contain (i) a provision that no act or omission of any employee, officer or agent of Danielle's Dash which would otherwise result in forfeiture or reduction of the insurance therein provided shall affect or limit the obligation of the insurance company to pay the amount of any loss sustained, (ii) an agreement by the insurer that such policy shall not be canceled without at least thirty (30) days prior written notice by registered mail to Pease Development Authority; (iii) provide that the insurer shall have no right of subrogation against Pease Development Authority; (iv) a provision that any liability insurance coverage required to be carried shall be primary and non-contributing with respect to any insurance carried by PDA.

3. Danielle's Dash's agreement herein that this letter of authorization does not constitute an exclusive interest in the Premises.
4. Danielle's Dash's agreement to secure all necessary municipal and/or local permits prior to the road race.
5. Danielle's Dash's agreement herein that no permanent markings of any type shall be used in the event area including roadways.
6. Danielle's Dash's agreement to secure written permission to use property of PDA tenants in connection with the staging of the race, to include, but not limited to, Bottomline Technologies & Discovery Child Enrichment Center and providing PDA with written confirmation from each tenant consenting to such use.
7. Danielle's Dash's agreement to coordinate the management of the road race with appropriate local law enforcement officials and to otherwise ensure that all appropriate precautions are taken to protect the health and safety of event participants and spectators.
8. Danielle's Dash's agreement to leave Premises in the same or better condition as existed at the time of the event

Please indicate by your signature below Danielle's Dash's consent and return the same to me with evidence of insurance as required.

Very truly yours,

David R. Muller

David R. Muller
Executive Director

*by [Signature] Justice
Deputy Director & General County*

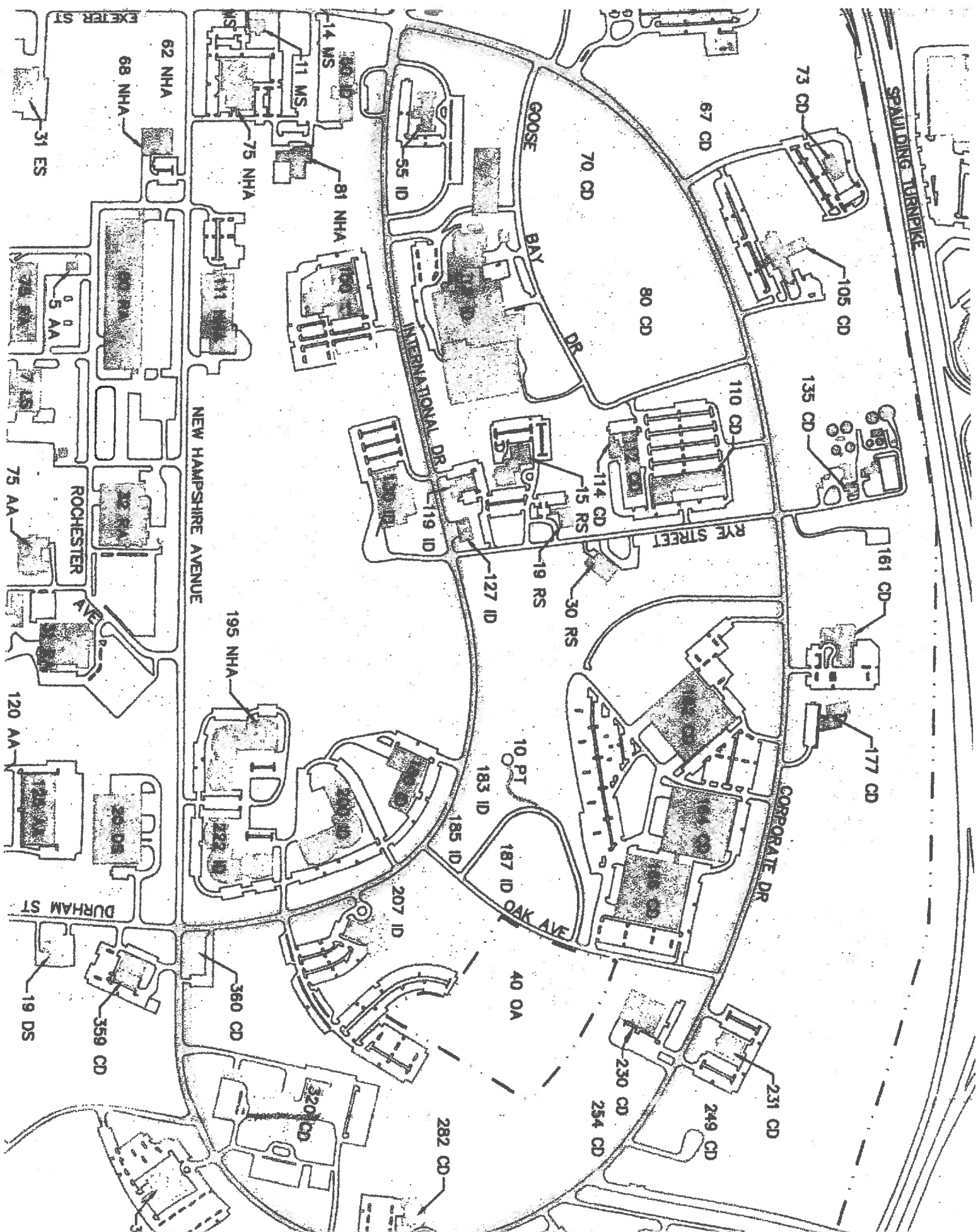
Agreed and accepted this 24TH day of AUGUST, 2016

By:

[Signature]
duly authorized

EXHIBIT A

PREMISES



MOTION

Director Torr:

In accordance with RSA 12-G:42, X(d), the PDA Board of Directors hereby adopts parts of Chapter Pda 600, State-Owned Commercial Piers and Associated Facilities designated as Pda 603.02(d) and Pda 603.11 as amended in accordance with the Conditional Approval issued on July 21, 2016 by the Joint Legislative Committee on Administrative Rules attached hereto. Parts Pda 603.02(d) and Pda 603.11 shall be effective September 16, 2016.

In accordance with RSA 541-A:14, III, that the Division Director submit, Parts Pda Pda 603.02(d) and Pda 603.11 as adopted, to the Director of Legislative Services for filing.

N:\RESOLVES\Pda600FinalAdopt0405.wpd

Amend Pda 603.02(d)(1), effective 11-1-13 (Document #10441), so that Pda 603.02(d) intro. and (d)(1) are cited and read as follows:

Pda 603.02 Business-Use Piers; Restrictions; Skiffs; Emergency Use Allowed.

(d) No commercial fishing vessel or commercial cargo vessel shall be secured for more than 30 minutes, and no other vessel shall be secured at any time to a business-use pier, except a commercial fishing vessel with a berthing permit or as provided in (e) or (f) below, unless the vessel, owner or operator requests permission to be so secured and the division director or an employee of the division:

- (1) Determines that one or more of the following applies:
 - a. The volume or complexity of loading or offloading harvested seafood or equipment or both requires longer than 30 minutes;
 - b. The vessel requires repairs or maintenance that take longer than 30 minutes;
 - c. Weather or tide conditions make it hazardous for the vessel not to be secured to the pier;
 - d. A medical emergency exists involving a passenger or crew member; or
 - e. Failure to secure the vessel to the pier would result in an imminent and substantial hazard to navigation or to the safety of any person on board such vessel; and

Readopt with amendments Pda 603.11, effective 11-1-13 (Document #10441), to read as follows:

Pda 603.11 General Restrictions and Limitations.

(a) There shall be no camping or sleeping on state-owned commercial piers or associated facilities.

(b) The consumption of alcohol at state-owned piers or associated facilities shall be prohibited, unless permission has been granted in accordance with the terms of a written contractual agreement with the authority. The service and consumption of alcohol pursuant to such a contract shall comply with the relevant provisions of RSA 178, RSA 179, Liq 400, Liq 500 and Liq 700.

STATE OF NEW HAMPSHIRE



OFFICE OF LEGISLATIVE SERVICES

STATE HOUSE
107 NORTH MAIN STREET, ROOM 109
CONCORD, NEW HAMPSHIRE 03301-4951

August 22, 2016

Board of Directors
Pease Development Authority
Division of Ports and Harbors
555 Market Street
Portsmouth, NH 03801

Re: Conditional Approval Confirmation of Final Proposal 2016-50

Dear Board Members:

At its meeting on July 21, 2016, the Joint Legislative Committee on Administrative Rules (Committee) voted, pursuant to RSA 541-A:13, V(a), to conditionally approve Final Proposal 2016-50 of the Board of Directors (Board) of the Pease Development Authority (Authority) containing Pda 603.02 and Pda 603.11 relative to restrictions and emergency use of business piers, and general restrictions and limitations on commercial piers, respectively. The Committee's approval was conditioned on amending Final Proposal 2016-50 by adding "*The service and consumption of alcohol pursuant to such a contract shall comply with the relevant provisions of RSA 178, RSA 179, Liq 400, Liq 500, and Liq 700.*" as a second sentence in Pda 603.11(b).

On August 19, 2016, our office received your written response indicating how Final Proposal 2016-50 was amended in accordance with the conditional approval. We have reviewed the explanation pursuant to RSA 541-A:13, V(a), and have determined that Final Proposal 2016-50 has been amended in accordance with the conditional approval and RSA 541-A:13, V(a). Therefore, you may now adopt and file the rules in Final Proposal 2016-50 as amended.

If you have any questions concerning the provisions of RSA 541-A relative to objections, responses, or adoptions, please call Scott Eaton at 271-3680.

Very truly yours,

Handwritten signature of Scott F. Eaton in blue ink.

Scott. F. Eaton
Administrative Rules Director

Handwritten signature of Jill K. Sieveking in blue ink.

Jill K. Sieveking
Director

SFE/JKS

cc: Marie Aleksy, Paralegal

MOTION

Director Loughlin:

The Pease Development Authority Board of Directors hereby authorizes the Executive Director to accept on behalf of the PDA – Division of Ports and Harbors (“DPH”), a Department of Homeland Security Grant Offer in the amount of \$58,773.00 for the security and software upgrades at Division facilities; all in accordance with the memorandum of Geno J. Marconi, Division Director, dated September 6, 2016 attached hereto.

N:\RESOLVES\PortSecurityGrant1015.wpd



Date: September 6, 2016
To: PDA Board of Directors
From: Geno Marconi, Port Director
Subject: DHS/FEMA Grant Acceptance

The Department of Homeland Security Federal Emergency Management Agency has awarded the Division of Ports and Harbors a "Port Security Grant" in the amount of \$58,773.00. The purpose of the grant application and award is as follows:

- \$5,400.00: Purchase of an Identification Card System
- \$21,000.00: Expansion of CCTV Security System
- \$32,373.00: Purchase of enhanced security software program

The Division is not required to provide any cost match so there will be no expense to the Division.

Port Security is a cooperative effort with Federal and State agencies including New Hampshire Homeland Security and Emergency Management (NHHSEM) who endorsed the grant application.

Therefore, the Division of Ports and Harbors recommends that the Pease Development Authority Board of Directors approve the acceptance of \$58,773.00 as awarded by the Department of Homeland Security Federal Emergency Management Agency.

MOTION

Director Bohenko:

The Pease Development Authority Board of Directors will enter non-public session pursuant to:

1. NHRSA 91-A:3, Paragraph II(d) for the purpose of discussing the acquisition, sale or lease of property;
2. NHRSA 91-A:3, Paragraph II(e) for consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his or her membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

Note: Roll call vote required

N:\RESOLVES\NonPublicLeasepersonnel.wpd

MOTION

Note: Effective January 1, 2016, RSA 91-A, the Right to Know Law was modified to provide that minutes and decisions reached in a nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless by recorded vote of 2/3 of the members present **taken in public session**, it is determined that circumstances to withhold the information exist.

Director Allard:

Resolved, pursuant to NH RSA 91-A:3, Paragraph III, the Pease Development Authority Board of Directors hereby determines that the divulgence of information discussed and decisions reached in the non-public session of its September 15, 2016 meeting related to:

1. Potential threat of litigation; and
2. Leasing of property;

would, if disclosed publically, a) render the proposed actions ineffective; and b) affect adversely the reputation of any person other than a member of the public body itself; and agrees that the minutes of said meeting be held confidential until, in the opinion of a majority of the Board of Directors, the aforesaid circumstances no longer apply.

Note: This motion requires 5 Affirmative Votes

N:\RESOLVES\Confidentiality0916.docx